

Setting up P2 for Conservation Intern Program

Under your project:

In P6 Web, add Key Members:

Christy D Smith M2H0300 as Performing Organization CEFMS RE

Tracey A. Gardner M2H0300 as Performing Organization CEFMS ALT RE

You will need to create two activities for your Task.

1) Support (Labor)

Note: The amounts shown below are estimates and may need to be revised at a later date after scope has been evaluated.

M2R0A00 (Project Manager) \$1500

M2H0300 (Program Analyst support) \$200

M2P0700 (Contract Specialist and grants officer) \$2500

2) Task xyz... SHOP/FACILTIY –Your Org Code \$X,000 estimated amount of scope.

Labor cross charges will then be set up for all three organizations. A Cross charge Shop/Facility PRAC will need to be set up for the M2H0300. (Examples shown on following pages).

Please **do not** zero out and inactivate labor codes for M2R0A00/M2P0700/M2H0300 or de-commit the Cross charge PRAC until all invoices for your district have been received and invoiced. You will be notified by email when all actions are complete.

Technical POC will be Jennifer Linde, 817-886-1578, Jennifer.b.linde@usace.army.mil
Financial POC Christy D. Smith, 817-886-1579 christy.d.smith@usace.army.mil or
Tracey Gardner 817-886-1812, tracey.a.gardner@usace.army.mil

The following pages show example of how to create Shop/Facility Cross Charge Purchase Request in CEFMS.

Action Edit Block Field Record Query Pki Help Window

v2.1.461 Purchase Request Create/Update Screen 2.34

SHOP/FACILITY CROSS CHARGE PURCHASE REQUEST FOA: B4

Purchase Request No: W807PM90785789

PMBP Project No: [Redacted]

Last Amendment No: 0 Queried/New Amendment No: 0 Amend Date: 19-MAR-2019

Planning Ind: Buyer Code: [Redacted]

Priority Code: 8 Buyer Name: [Redacted]

Urgency of Need: [Redacted] Contract Site ID: [Redacted] Contract Status: [Redacted]

Target Obligation Date: 19-MAR-2019 Obligation Ref No: [Redacted]

Requesting Organization: B4R0650 OUACHITA PROJECT MANAGEMENT Performing FOA: M2

Organization Issued To: M2H0300 CIVIL BRANCH

Department Issued To: [Redacted]

Agency Issued To: [Redacted]

Training Facility: [Redacted]

PR Line Items Other Misc. Purchases Government Order Delete Prac Header

View Line Item Summary View Amendment Summary Assign Dept/Agency

Prev Page Prev Next Query List Save Exit Next Page

Enter Amendment No. and press <Enter> to create/update or <F2> to enter query.

Record: 1/1

Menu ID: AACBAF #1 Shop/Facility Cross Charge Purchase

The requesting organization will be your Organization. Issued to will be M2H0300. The ordering and funding work items will be project specific. The resource code will be NRMRECSVC.

PR No: W807PM90785789 Line Item: 1 Last Amend No: 0 Date: 19-MAR-2019 Planning Ind:

Fund Work Item: 002Q7L Fund Acct.: B4141470 Subsequent Period: N One Percent Ind: N

Funding Auth Rec: 4902-XX-2414-08 MDEP: NA NOT APPLICABLE

CO Item No: NA Project Code: NA Location: NA

Trns Dept	Prog Dept	FY	Year	EPOA	Symb	Sub Acct	Sub Alloc
096	NA	X	X		4902	000	0000

BAAN: NA Seller Code: NA Stand Ind.

Resource Code: NRMRECSVC NATURAL RESOURCE Y

P2 Budget ID:

FSN/ALC: 96224 00008736

EOR Code: 2530 PURCHASES OF GOOD/SERVICES FROM US

Approp Expire Date:

PS Code:

Fund Type: D

Work Cat: ALLOEX ALL OTHER EXPENSE

Cat/Class/Subclass NA NOT APPLICABLE

Work Cat Elem: MIOEX MISCELLANEOUS OTHER EXPENSE

Mgt Structure: NA

O&M:

PRON: NA

Hand Rec Acct: Travel Cost Code:

BLIN: NA

Cost Type: EXP EXPENSE

Cost Share Ctl No:

Foreign Curr:

View Initial Source

WIR WI Code:

Approp Information

S&A Rate S&A Rate:

Return to Menu

US Dollar Amt or Foreign Currency Amt

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Funding account should be chosen through the list screen. F4 for list.

Record: 1/1