

PAC Meeting NOTES
22 February 2024, 1100 ET

Corps Foundation Update-

- Thank you letter - Meeting with Lieutenant General Spellmon
- Replacement for small Volunteer Excellence coin. Will be ordering 300 coins. 250 large coins have been sent to Heather and Francis
- Memorial donation will be used to renew Please Wear It URL
- Enduring Service – 9 Nominations received, will review and announce winner in March or April
- American Park Network- looking for private funding to support PFD loaner stations at 50+ USACE parks
- Board (Kent, Avis, Sam) to attend several SWD, LRD, Nashville and Louisville ranger trainings
- FICOR Transportation grant call coming up on March 7- Seeking support of all of the FLMA agency Foundations to fundraise \$5 million annually to get 500k more youth to Federal lands
- \$6,750 grant from ABC and the US Power to promote ABC thru social media, printed material, key chains

PAC Team Discussion

- **Prospect Classes update**
 - **UPDATES Needed:**
 - Update Volunteer Slide notes (Taylor)
 - All: Add location, district, state to all slides in your assigned topics
 - All: Add origin story for all examples in your assigned topics
 - All: Add placeholder slide to link to the Gateway before the last question slide for examples of agreement documents (For those who have a document to review – please link to the gateway page to pull up the template doc for the students to see.)
 - **New England- Date May 13-17 (Heather, Scott, Jennifer, Keith, Jared)**
 - Heather has updated all slides and posted to Sharepoint. Each instructor needs to review and make any of their own edits
 - All Instructors will need to make hotel reservations - Hilton Garden Inn Boston/Waltham, Gov rate \$168 (still available as of Feb 22)
 - Please make your travel arrangements and provide to Heather on the spreadsheet she sent out. Heather will get rental car
 - **Mark Twain- 24-27 June 24 (Heather, Mike, Francis, Jennifer, Phil, Sig, Jared audit)**
 - Presentation schedule is posted on SharePoint
 - Phil has reach out to Mark Twain to start finalizing plans
 - All Instructors will need to make hotel reservations - Holiday Inn Express Hannibal Medical center, GOV \$107 (still available as of Feb 22) for Jun 23-27. Book Thurs night June 27-28 hotel near STL airport for early Friday flights. GOV \$150 available at Hilton St. Louis Airport (still available as of Feb 22). Try to make flight reservations arriving in STL around the noon hour. Heather arrives at 1:28pm
 - Francis will rent a mini-van
 - OPM provided for list places to eat for lunches and class dinners- Phil follow up for daily lunch options
 - Jared will select one session to teach after attending NAE class
 - Phil: Field Trip Development- Forest Council-Cooperative Assoc and EIP winner

- Handshake Projects (archery, equestrian, trails, pond)
 - Examples of MOU, FLTP, University's?
 - Lunch- Pre-ordered lunch from Subway- Need order forms
- Falls/Jordan- 16-19 September 24 (Heather, Taylor, Francis, Keith, Jared, Sig)
 - Presentation schedule is posted on SharePoint
 - All Instructors will need to make hotel reservations- Embassy Suites by Hilton Raleigh Crabtree <https://www.hilton.com/en/hotels/rducmes-embassy-suites-raleigh-crabtree/> \$125/nt GOV
 - Francis: list places to eat for lunches and class dinners
 - Francis: Field Trip Development-
 - Falls Lake is 30 min drive: YCC, FMST, Handshake Fishing Pier, Pollinator Garden, Volunteers, Forest Ridge Park – Leased Area
 - Jordan Lake is 45 min drive: Clean Lake Jordan, Bald Eagle Monitoring Vols ,Safe Kids, NCSU Aquatic Vegetation CESU
 - Lunch- Stop at shopping center near Falls with a number of options
 - Instructors welcome to travel prior Fri/Sat for Raleigh/Durham fun.
- FY 25 PROSPECT classes- Select instructors
 - Locations submitted to ULC:
 - Rend Lake: Oct 21-24, 2024
 - Heather, Phil, Jennifer, Mike?, _____
 - Kansas City District: April 28-May 2, 2025
 - Heather, Mike, Keith, _____, _____
 - Raystown: July 21 – 24, 2025
 - Heather, Francis, Phil, Jared, _____
 - Will finalize instructor assignments at our June meeting
- **Volunteer of the Year/EIP award program**
 - Discuss program changes for next year:
 - Combine criteria to avoid some repetition
 - NVoY- combine “Accomplishments” and “Impact” into one criteria
 - EiP- Integrate “Creativity and Originality” into the other 4 criteria
 - Francis will draft changes and send to PAC for review
 - Revisit the volunteer hours points scale- most volunteers land b/w 500 and 1000 hours
 - <250 = 1 point
 - 250 - 500 = 2 points
 - 501 - 1000 = 3 points
 - 1001- 1500 = 4 points
 - >1501 = 5 points
- **Annual Meeting/EiP ceremony dates- week of June 10th**
 - EiP Ceremony on June 11th in Jefferson City, MO
 - Possible meeting locations include Truman Lake, Kansas City District Office, Jefferson City -Francis/Keith will check in with NWK and set up location
 - Francis draft meeting agenda
 - Everyone will need to make travel arrangements and we will need a vehicle (Mike)
- **FY 24 Handshake program –**
 - Changes to next years application/scoring.
 - Time frame for submittal – Keep SEP 31 (Look shorten next year)
 - Time frame for CPA – Change to JULY 30 (look to shorten next year)

- No net gain / Nothing New unless partner is taking on O&M (replace something old, gain efficiencies, remodel, consolidate, etc) Criteria – describe how your project will have no net gain.
 - Bonus Points-
 - Partnerships with Tribes +200
 - New partner that they have never worked with +50
 - Have never received Handshake funds +100
 - Remove No Net Gain as bonus pts
 - Finalize changes and write into FY24 announcement memo (JUNE), other supporting docs-Phil
- **Corps Lakes partner webpage and handout** -Keith, Taylor, Mike, Francis, Jared
 - Need to schedule a sub-team meeting, Francis will send doodle poll
 - Team- keep putting new pictures into the Teams folder
 - Next Steps- Ginny is working on an updated template, once she is done we can start filling in with pictures and content
 - Handout- have drafts of your section ready for sub-team meeting
 - Taylor will update the 2nd page with success stories
 - Mike will update the charts/graphs
 - Keith will update the text on the first page and Corps Foundation
 - Jared will work on finding partnership photos
 - Provide a template for projects to create a local version
 - Update Volunteer Posters and Handouts
 - Working time during annual meeting in June if necessary
- **CWBI-OPS**
 - Improvements for next year- see Jan 5th email/doc from Heather
- **New National Youth Conservation Corps**
 - Update from Heather and Jennifer
 - PCF Cabinet has been created
 - Terms and conditions for cooperative agreement need updated/reviewed.
 - Jennifer will get with Sandy to finalize FOA
- **Spring Newsletter-**
 - Heather sent out
 - Will emphasize finding articles that demonstrate reduced O&M in future editions
- **National volunteer week outreach material development April 21-27 2024**
 - Use VOY nominees, coin recipients, enduring service nominees (Promote in advance to field to encourage recognition. – Each team member assigned one day of the week for their MSC
 - Provide a template to projects of the Volunteer Week cards to allow coordinators to Draft volunteer highlights within the correct format.
 - Team members start thinking about or putting feelers out for volunteer recognition in your division.
 - Due date for submissions: 1 April
- **National NRM workshop planning**
 - Probably not going to happen. Shifting towards regional meetings instead of national
- **Upcoming District/Division Ranger Conferences**
 - NWD- Mar 5-7. Heather is presenting partnership session
 - MVS-FEB. Phil has provided info to Rosie Lemons to present partner info
- **Update on MOU progress-**

- Girl Scouts- Phil has reached out to the national page without a response, however, has two local contacts (StL and Wappapello) hopeful that this may lead to conversation.
 - 4H- Jennifer Nothing New at this time
 - Pheasants Forever, Boy Scouts, and Ruffed Grouse- Jared working with Scott – Connected with BSA and will provide draft MOU for their editing.
 - NWTF- Mike Has a POC and plans to be in contact soon. (have been in contact with their Federal Liaison to update their MOU, possibly have drafted by end of the year)
 - Paralyzed Veterans Association (PVA)- Keith has a POC and will reach out without any luck so far
- **Webinar schedule development-**
 - Ruffed Grouse- Jennings Randolph and Tionesta projects, NAE projects to spotlight, Jared work with Scott will set up
 - Handshake Webinars
 - June 18 @1300 CT
 - July 24 @1000 CT
 - Aug 14 @ 1300 CT
 - **Regular weekly PAC working hour- (Virtual Study Hall)**
 - Francis will schedule more – dedicate one to the Corplakes and Volunteer websites, handouts, and poster
 - **Qlik-**
 - Ashleigh has implemented requested updates, system will be changing platforms (Power BI)
 - Ashleigh is adding a new column to the data view module that will link to each agreement type on the NRM Gateway.
 - **Tribal partnerships-**
 - Survey sent to all Ops chiefs and OPMs, due 29 Feb. There will be increased emphasis on partnerships with Tribes
 - Next Meeting- March 18-22
 - **Gateway updates –**

NRMG Page	Lead	Last Review/Update
Awards	Francis	March 22
Challenge Cost Share Coop Management	Francis	Sep 23
Challenge Partnerships	Keith	
Contributions	Phil	Sep 23
Cooperating associations	Mike	
Cooperative agreements	Jennifer	

Economy Act	Keith	
GETS	Jared	Sep 23
Grants	Taylor	
Handshake	Phil	On going
Health/Fitness/Medical	Mike	
Military	Keith	
MOU/MOA	Jared	Sep 23
National Partners	Jared	
CWIBI-OPS	Taylor/Jennifer	Sep 23
PAC	Jared	Sep 23
SCA	Jennifer	
Schools/Universities	Francis	
Special Events	Taylor	
Volunteers	Jennifer	
Water safety	Mike	