

PAC Meeting Minutes
30 April 2024

Corps Foundation Update-

- Supportive of Traveling Miss T Map partnership
- smaller Coins for distribution to PAC for local project award
 - Coins will be mailed to Heather
 - PAC Team members should try to use up the old coins first if possible.
- Discussed volunteer swag and membership gift - considering stickers and patches besides the coins
 - Taylor will reach out to Sam to discuss further.
- Enduring Service – notified successful projects of the selected awardees in the family and individual categories to begin arranging presentations
- FICOR Transportation grant call with other Foundations
- Attendance at NRM meetings- Avis represented CF at Nashville District Ranger Visitor Assistance Training and Louisville District annual Natural Resources Management Conference.
- Considering coming up with a scholarship for cooperating associations to attend Public Lands Alliance conference.

PAC Team Discussion

- **Prospect Classes update**
 - **UPDATES Needed:**
 - Update Volunteer Slide notes (Taylor)- will be done this week
 - All: Add location, district, state to all slides in your assigned topics
 - All: Add origin story for all examples in your assigned topics
 - All: Add placeholder slide to link to the Gateway before the last question slide for examples of agreement documents (For those who have a document to review – please link to the gateway page to pull up the template doc for the students to see.)
 - New England- **Date May 13-17** (Heather, Scott, Jennifer, Keith, *Jared*)
 - Heather has updated all slides and posted to Sharepoint. Each instructor needs to review and make any of their own edits
 - MIPRs have been sent.
 - Heather has confirmed printing of all class materials by NAE
 - Schedule class instruction is on the sharepoint under “Prospect Course materials”: (check New England tab24)
 - Mark Twain- **24-27 June 24** (Heather, Mike, Francis, Jennifer, **Phil**, Sig, *Jared audit*)
 - Presentation schedule is posted on SharePoint
 - OPM provided for list places to eat for lunches and class dinners-
 - Jared will select one session to teach after attending NAE class
 - MIPR request sent to ULC on 4/16
 - **Phil: Field Trip Development-** Forest Council-Cooperative Assoc and EIP winner
 - Handshake Projects (archery, equestrian, trails, pond)
 - Lunch- Pre-ordered lunch from Subway- Phil will have for the first day of class
 - Falls/Jordan- 16-19 September 24 (Heather, Taylor, **Francis**, Keith, Jared, Sig)

- Presentation schedule is posted on SharePoint
- Francis: list places to eat for lunches and class dinners
- Francis: Field Trip Development-
 - Falls Lake is 30 min drive: YCC, FMST, Handshake Fishing Pier, Pollinator Garden, Volunteers, Forest Ridge Park – Leased Area
 - Jordan Lake is 45 min drive: Clean Lake Jordan, Bald Eagle Monitoring Vols ,Safe Kids, NCSU Aquatic Vegetation CESU
 - Lunch- Stop at shopping center near Falls with a number of options
- Instructors welcome to travel prior Fri/Sat for Raleigh/Durham fun.

- FY 25 PROSPECT classes- Select instructors at June PAC meeting
Locations submitted to ULC:
 - Rend Lake: Oct 21-24, 2024
 - Heather, Phil, Jennifer, Mike?, _____
 - Kansas City District: April 28-May 2, 2025
 - Heather, Mike, Keith, _____, _____
 - Raystown: July 21 – 24, 2025
 - Heather, Francis, Phil, Jared, _____

- **Annual Meeting/EiP ceremony dates- week of June 10th**
 - EiP Ceremony on June 11th in Jefferson City, MO
 - Meeting location is Kansas City District Office, with a trip to Jefferson City on the 11th for the EiP ceremony.
 - Keith working on items needed for Ceremony (Read-Aheads, cake, etc)
 - Site visit to nearby Smithville Lake on Thursday afternoon.
 - 30-45 min drive north of KC
 - 8972 Project with interesting partnerships
 - They are looking to find a way to jointly manage their VC
 - Draft meeting agenda- team send discussion topics to Francis
 - Working time for webpage, handout, and volunteer poster/brochures
 - NRM Gateway updates
 - Develop Partnerships/Volunteers Photo Contest? Tag along with water safety photo contest
 - Succession planning- Jennifer and Francis rotating off this year
 - CF sticker artwork competition development
 - Handshake timeline changes
 - Prospect review of 2 topics to improve
 - September newsletter topics to highlight- partnerships focusing on reducing O&M? Tribal partnerships?
 - MOUS- discussion about which to continue pursuing or drop
 - CWBI changes, review of user manual and screens with whole team
 - Smithville partnerships field trip- horse trail, wetland construction, fish habitat, riprap with Clay County and University of MO?
 - Phil and Mike will also have a vehicle to assist with transportation.

- **National volunteer week outreach material development April 21-27 2024**
 - Cards were sent out daily last week

- **FY 25 Handshake program –**

- \$125k set aside for FY 25
- Changes to next years application/scoring.
 - Time frame for submittal – Keep SEP 31 (Look shorten next year)
 - Time frame for CPA – Change to JULY 30 (look to shorten next year)
 - No net gain / Nothing New unless partner is taking on O&M (replace something old, gain efficiencies, remodel, consolidate, etc) Criteria – describe how your project will have no net gain.
 - Bonus Points-
 - Partnerships with Tribes +200
 - New partner that they have never worked with +50
 - Have never received Handshake funds +100
 - Heather sent nomination announcement. All files posted on NRMG. Phil has set up webinars
- **Corps Lakes partner webpage and handout** -Keith, Taylor, Mike, Francis, Jared
 - Team- keep putting new pictures into the Teams folder
 - Website- Ginny sent draft and PAC responded with comments
 - Need to figure out the map and graphs/data. Francis- Contact Allison to see if she created the map, or contact Ashleigh or Ben Silvernail in IWR for map assistance.
 - Handout- draft completed
 - Francis will send to Tara to work on
 - Provide a template for projects to create a local version?
- **New National Youth Conservation Corps**
 - Update from Heather and Jennifer- FOA should be posted soon. Delegation memo being worked at ASA office
- **Fall Newsletter-**
 - **Due date for articles: Aug 1**
 - SAD Allatoona Lake
 - MVD Rend Lake partnership recognition example
 - SWD Tribal Outreach
 - Look for articles that demonstrate or highlight partners/volunteers reducing O&M, also Tribal partnerships
- **Update on MOU progress-**
 - Girl Scouts- Phil has reached out to the national page without a response, however, has two local contacts (StL and Wappapello) hopeful that this may lead to conversation.
 - 4H- Jennifer Nothing New at this time
 - Pheasants Forever, Boy Scouts- Jared working with Scott – Connected with BSA and will provide draft MOU for their editing.
 - NWTF- Mike Has a POC and plans to be in contact soon. (have been in contact with their Federal Liaison to update their MOU, possibly have drafted by end of the year)
 - Paralyzed Veterans Association (PVA)- Keith has been in contact with someone recently.
 - Kids in Parks: renewal of expired MOU (Heather)
- **Webinar schedule development-**

- Ruffed Grouse- Jennings Randolph and Tionesta projects, NAE projects to spotlight, Jared work with Scott will set up
- Handshake Webinars
 - May 16 @ 1000 CT
 - June 18 @1300 CT
 - July 24 @1000 CT
- BHA Webinars – they are interested. Heather is working on a national list to give to their chapters so that they can reach out to our projects.
- **Regular weekly PAC working hour- (Virtual Study Hall)**
 - Francis will schedule more
- **Qlik-**
 - Ashleigh has implemented requested updates, working on transfer to new Power BI platform.
- **VOLAC procedure update-** Heather working on getting new procedures from Security
- **Traveling Miss T-** developed draft math maps and sent for PAC review
- **WRDA RFI-** Questions from T&I subcommittee on volunteer recognition, CJM, and Corps Foundation
- **Tribal partnerships-**
 - Heather presented at Tribal Liaison and RLAT/SAT meeting 26 March and will report to PAC afterwards.
- Next Meeting- May 24th, 1:00pm ET
- **Gateway updates –**

NRMG Page	Lead	Last Review/Update
Awards	Francis	March 22
Challenge Cost Share Coop Management	Francis	Sep 23
Challenge Partnerships	Keith	
Contributions	Phil	Sep 23
Cooperating associations	Mike	
Cooperative agreements	Jennifer	
Economy Act	Keith	

GETS	Jared	Sep 23
Grants	Taylor	
Handshake	Phil	On going
Health/Fitness/Medical	Mike	
Military	Keith	
MOU/MOA	Jared	Sep 23
National Partners	Jared	
CWIBI-OPS	Taylor/Jennifer	Sep 23
PAC	Jared	Sep 23
SCA	Jennifer	
Schools/Universities	Francis	
Special Events	Taylor	
Volunteers	Jennifer	
Water safety	Mike	