

**Fall 2023 PAC Team Meeting and
Excellence in Partnerships Award Ceremony Agenda
Summersville Lake, WV
6-8 September 2023**

Tuesday, 5 September: travel day

Wednesday, 6 September: Summersville Project Office

8:30 am: Intro to Summersville Lake – OPM

PAC team business

- Selection of NAD new team member
 - Jarod Gagnon – East Brumfield Lake
 - Full time for 3 years
 - Energizing and outgoing
 - Good Team Player
 - Good Work Ethic
- FY 24 PROSPECT class revisions:
 - Read through Shelbyville class comments, take recommendations from class and incorporate changes for NAE training in May 2024
 - Get locations/Districts or background stories onto each of the example slides
 - Add a slide to Capacity presentation “tips for when a partnerships falls through”
 - Looking to find a way to use social media as a way to unite/share partnership effort.
 - Need to give better instruction for role playing exercises. Include a slide that can stay up on the overhead screen to reference throughout the exercise.
 - Don't turn away from the class when presenting slide presentation.
 - Print a copy of the decision tree hand out to give out on the first day as a reference all week.
 - Assign topics for NAE, Mark Twain and Falls/Jordan classes
 - NAE, May 13 – 17, 2024 Heather, Jennifer, Scott, Keith paid by NAE
 - See Heather's Notes on SharePoint
 - Mark Twain, June 23 – 28, 2024 ULC Funded: Heather, Mike, Francis, Jennifer; Self-funded: Phil, Sig, Jarod Gagnon audit
 - See Heather's Notes on SharePoint
 - Falls/Jordan, Sep 15-20, 2024 ULC funded: Heather, Taylor, Keith, Jarod Gagnon. Self-funded: Francis, Sig
 - See Heather's Notes on SharePoint
 - Discuss field trip itineraries for FY24 classes- Phil (Mark Twain), Francis (Falls/Jordan)
 - Mark Twain Field Trips:
 - Need Lunch options during the week and places to go eat at night.
 - Phil will reach out again to Mark Twain acting manager to discuss options/details.

- Need to find hotel accommodations.
 - Lunch Logistics? Pre-ordered bag lunch, pizza, something that is quick and can handle a large group of people.
 - Forest Council-Cooperative Assoc and EIP winner
 - Handshake Projects (archery, equestrian, trails, pond)
 - Examples of MOU, FLTP, University's?
- Falls/Jordan Field Trips:
 - Most areas are leased out as they fall under 8972 project
 - Lunch – Shopping center with a lot of food options.
 - Falls Lake is 30 min drive:
 - YCC
 - Handshake Fishing Pier
 - Pollinator Garden
 - Forest Ridge Park – Lease Area
 - Jordan Lake is 45 min drive:
 - Clean Lake Jordan Partnership
 - Bald Eagle Monitoring
 - Safe Kids
- FY 25 PROSPECT classes- select potential locations/dates, select instructors
 - Need to decide if we will have 2 or 3 prospect courses in FY25
 - Possible Locations Include:
 - Raystown (Scott will check availability)
 - Rend Lake (Phil will check availability)
 - Kansas City District (Keith will check availability)
- FY 24 Handshake program – short discussion on scoring and timeline for selection
 - Applications are due 31 SEP 2023
 - Team members will have the month of October to review and score.
 - Team members will discuss and finalize winners in the November meeting.
 - Work time to start reviewing applications
 - No applications at this time.
- Volunteer of the Year/EIP award program- changes?
 - Applications are due DEC 1st.
 - Final Announcement MEMO should be going out soon.
 - Team will review during DEC
 - Team will discuss and finalize winners in the January Meeting.
- CWBI-OPS partnerships and volunteers module – team training and finalize help manual
 - Wish List: Ability to more than 1 primary partner
- MOU status updates and review of drafts
 - Girl Scouts- Phil has reached out to the national page without a response, however, has two local contacts (StL and Wappapello) hopeful that this may lead to conversation.
 - 4H- Jennifer Nothing New at this time

- Pheasants Forever and Boy Scouts- Scott – Difficult to contact the right people.
- Rough Grouse – Scott should have more info this fall.
- NWTF- Mike Has a POC and plans to be in contact soon.
- PVA- Keith Has reached out to find a POC.
- Spring newsletter- topic brainstorm, partnerships to focus on
 - Articles due to Heather by end of January
 - NAD –
 - SAD –
 - LRD –
 - MVD
 - Mark Twain Lake 2021 Handshake (file sent to Heather)
 - Also reached out to Saylorville Lake about FLTP Funds received
 - SWD –
 - - SPD –
 - HQ -
 - Everyone should be looking for articles- look at FY 22 NRM Assessment data for ideas and POCs at the projects to reach out to

Thursday, 7 September: Summersville Project Office and EIP ceremony

8:30 PAC business

- Team brainstorm for Corps Lakes Gateway partner page and hand out sheet (Keith, Mike, Taylor, Tara produce). Discuss regional/project specific handout sheet template (Kerr Lake).
 - Heather will add the example of the Kerr Lake handout for the prospect class to show students how they can showcase their own partners at their lake.
 - Next Step:
 - Update pictures/logo/links/stories
 - Add Jared Gagnon to this team
 - Taylor will update the 2nd page with success stories
 - Mike will update the charts/graphs
 - Keith will update the text on the first page and Corps Foundation
 - Team members (Keith, Mike, Taylor, Francis) to have a draft to review during Nov meeting
 - Francis will work with Jenny on website updates. Will have additional information by November meeting.
- Update the carousel of pictures (located on Microsoft teams)
 - Everyone can upload 20 pictures of volunteers/partners (That tell a story)
 - Have pictures uploaded by November Call

- 10:00 – 12:30 Travel to NRAC work area by boat and back to Dam Picnic Area for award ceremony.
 - Great opportunity to collaborate with local USACE and partner
- 1:00 – 2:00 EIP award presentation and refreshments
- Qlik app walkthrough
 - Ask Ashley to include the column from NRM assessment that is labeled "approver"
 - In drop down menu area add "project" filter.
 - Move "Partnership Detail" above "Partnership POC's"
 - Under Project Statistic, under "x" axis add project as a drop down.
- National volunteer week outreach material development
 - Use VOY nominees, coin recipients, enduring service nominees (Promote in advance to field to encourage recognition. – Each team member assigned one day of the week for their MSC
 - Provide a template to projects of the Volunteer Week cards to allow coordinators to Draft volunteer highlights within the correct format.
 - Team members start thinking about or putting feelers out for volunteer recognition in your division.

Friday, 8 September: Summersville Project Office

- NRM Gateway- Team evaluation of current partnership pages/content to determine how pages are used, relevancy, priority, need for reorganization, what needs to be added, etc
 - Team working on individual assigned pages
 - Teams is sending Ms. Dickerson updated info for the site.
- National NRM workshop planning
 - Waiting on planning committee to finalize schedule/date/location
 - PAC will try to accommodate as much as possible
 - Presentation assignments will be made once schedule is finalized.
- Annual work plan update of tasks for team members
 - Reviewed Charter and Work plan.
 - Francis updated the document. See document/spreadsheet.
- Prospect slide update workshop- work on adding locations and origins of example slides.
- Scott's PAC team send-off (but he doesn't get to leave quite yet!)

Saturday, 9 September: travel day for those not teaching PROSPECT
 Next Meeting: October 10, 18, 19, 20