

**Fall 2021 PAC Team Meeting and
Excellence in Partnerships Award Ceremony Minutes
Blue Marsh Lake, PA
24 – 28, October 2022**

Monday, 24 October: travel day

Tuesday, 25 October: Blue Marsh Project Office

8:00 am: Intro to Blue Marsh Lake – OPM, Scott Sunderland

PAC team business

- Handshake program changes and selection of FY 23 winners.
 - Develop winner memo and send to Heather- Phil
 - Beach City Lake
 - Alum Creek Lake (waiting clarification on purchase on tracked wheelchair)
 - Harry S Truman
 - Dale Hollow Lake
 - Lake O' the Pines
 - Lake Shelbyville
 - Mansfield Hollow (Partial Approx. \$7k or potentially \$22k with Alum Creek wheelchair funding)
- Update NRMG Handshake page with winning applications, memo, spreadsheet- Phil
- Changes to next year instructions and score sheet
 - Partnership Value: Add: How does this project address a community need?
 - Communication and Education Value: Add: Does this educational component involve partnerships with school/univ to develop and sustain the partnership and project?
 - Environmental Stewardship Value: Add: Do not include ES education and Interpretation in this section. This should be included in the Communication and Education Value.
 - Pg 7 #5 Compliance: Add: Spelling and Grammar errors. May have up to 100 pts deducted from their final score.
 - Remove Innovativeness and replace with DEIA. (Heather will provide input for this section)
- Bonus Point changes:
 - Never Received Handshake Funds (100 pts)
 - Have not received Handshake Funds in the past 5 years (50 pts)
- FY 23 PROSPECT Classes
 - Determine instructors and topics for NAP, Shelbyville and Summersville classes
 - NAP, (Philly) May 1-4, 2023- Heather, Scott, Taylor, Keith, Francis, Sig
 - Shelbyville, July 17-20, 2023- Heather, Phil, Keith, Mike, Jennifer

- Summersville, Sep 11-14, 2023- Heather, Mike, Taylor, Phil, Scott, Jennifer, Francis, possibly Allison
 - Develop field trip itineraries for FY23 classes-
 - Scott (Blue Marsh) Project Brief, Walk trail to skills park, Boat Launch partnerships, biking trail discussion with partners
 - Phil (Shelbyville) LSFHA cube build and fish fry, Youth Ambassadors, Bike Trails, ADA Fishing Dock
 - Mike (Summersville) Climbing Partnership, Cooperative Association, West Virginia DNR, Hydro-Power?, NPS, City of Summersville, CVB.
 - Set up hotel blocks:
 - Philadelphia: Scott, Home2Suites
 - Shelbyville- Phil, Shelby Inn
 - Summersville- (Arena and Conf Center) Mike, Sleep Inn, Hampton Inn?
- FY 24 PROSPECT classes- set dates, select instructors
 - Mark Twain (JUN 17-20, 2024) Heather, Mike, Francis, Jennifer, Phil, new NAD audit
 - Falls/Jordan (SEP 16-19, 2024) Heather, Taylor, Keith, Francis, New NAD

Wednesday, 26 October: Blue Marsh Project Office

8:00 PAC business

- MOU status updates and review of drafts
 - Update from PAC Members. All assigned MOUs
 - Girl Scouts- Phil Needs to follow up
 - Trout Unlimited- Taylor Moving Forward
 - 4H- Jennifer No update
 - Pheasants Forever and Boy Scouts- Scott Made a connection with Boy Scouts central office.
 - BCHA- Scott Spoke with a POC to see if they would be interested
 - NWTF- Mike communication has started
 - PVA- Keith No new updates
 - Corps Foundation- Heather In progress
- Volunteer clothing contract changes See below in order of priority. Heather will send list to Heath
 1. Polos in tan
 2. T-shirts in tan, red
 3. Winter knit cap in black
 4. T-shirts in neon green with reflective
 5. Fleece jacket for winter in red/black
 6. Rain shell in red
 7. Reflective volunteer vest
 8. Winter ball cap in solid red or tan
- 9:00-10:00 Qlik presentation by IWR and PAC brainstorming
 - Ashleigh Boss presentation

- Heather will send partnership data to Ashleigh
- Francis will create mock screens/charts to share with PAC
- FY 23 PROSPECT class revisions
 - Read through class comments, take recommendations from September class and incorporate changes for NAP. All instructors for Philly class need to:
 - ADD District/State/Project name on all slides that include an example of a successful project.
 - ADD “how the partnership started?” to each slide/notes that includes an example of a successful partnership
 - ADD a slide to each session that includes taking the class to the NRM Gateway to show examples.
 - Find new videos for cooperating association session
 - Grants- Heather get FHWA update from Allison
 - University- Heather get updated numbers from Innovations team
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 - Refine class exercises- Heather update teaching instructions
 - Capacity Building Exercise: Each Team Member should come up with one project idea/example scenario and one partnership example scenario. *Francis will come up with the 1st example to share with the group.
 - Flow chart exercise- Jennifer revise some of the questions
 - Strengths and weaknesses of instructors, facilitation of classroom/students
 - The more experience you have the more comfortable you are in teaching the course material.
 - Take the time before each class to review your assigned sessions/slides.
 - Give an intro to the video your about to show. Why it is important.
 - Don't read the slides
 - Work on instructor voice.
 - Call on students to answer questions
 - Jump in and help each other with examples/ideas during the course
- Volunteer of Year and Excellence in Partnership award program changes
 - Will review and discuss changes after scoring has been completed at JAN PAC Meeting.
- Spring newsletter- topic brainstorm, partnerships to focus on **DUE DATE 31 JAN 2023**. To include write up and photos.
 - NAD – Scott – West Hill
 - SAD – Francis – John H Kerr, VA Master Naturalist Board membership.
 - LRD – Mike – Pittsburgh District Idea
 - MVD – Philip – DeGray Lake?
 - SWD – Jennifer – Beaver Lake or Table Rock, or use David White's NRM updates
 - NWD- Keith – Water Supply or Feral Hog
 - SPD – Taylor – SPL treadlightly
 - HQ – Heather – Vol.gov update, Together outdoors resource hub, Corps Foundation MOU, ATB MOU, Shooting Sports MOU, handshake winners

- Everyone should be looking for articles- look at FY 22 NRM Assessment data for ideas and POCs at the projects to reach out to
- National volunteer week outreach material development –
 - Use VOY nominees, coin recipients, enduring service nominees (Promote in advance to field to encourage recognition. – Each team member assigned one day of the week for their MSC. **DUE DATE: 31 MAR 2023. To include write up and photos.**
- Annual work plan update of tasks for team members

Thursday, 27 October: Blue Marsh Project Office and EIP Ceremony

- 9:00 – 10:00 Innovations Volunteer app presentation (Good presentation and discussion)
 - Heather will post AHAs on Gateway
 - Nicole will follow up with team to make requested changes and finalize app to pilot test in SWD in early 2023
- NRM Gateway- Team members work together to update pages and send requests to Ginny
- Team brainstorm for Corps Lakes Gateway partner page and hand out sheet (Keith, Mike, Taylor, Tara produce)
- 1:00 pm – 4:00 pm EIP ceremony and site visits of partner projects for lessons learned, BMPs, brainstorming new partnership project ideas.

Friday, 28 October: travel day

Next Meeting: December 12th 1pm Eastern