PAC Meeting Notes
September 29, 2021
1330 ET

- **Corps Foundation update: Greg Miller**
    - **Advocacy Alerts- Been putting alerts on the Corps Foundation website and FB posts, and to more than 150+ stakeholders and coop assns. SE Tourism Assn has been using CF alerts and letters to engage with Congressmen in the south.**
    - **Winners of the Life jacket Worn Video Contest- Winners have been selected. Quality of videos this year went down, but still received 20 entries. 55 sec and 25 sec category selected. Can be viewed on Please Wear It FB and CF FB site once they get Coast Guard approval. Will try marketing to different audiences next year beyond university audiences.**
    - **2021 Enduring Service Nominations- Sent request out to 800+ via Constant Contact and through USACE channels.**
    - **Email Communications/Marketing- Engaged a contractor that has Constant Contact expertise to provide more communications and explore fundraising opportunities**

- **Virtual Prospect Course: Oct 25-28, 2021-** Instructors: Francis, Tennille, Heath, Heather, Scott, Taylor, Miriam, Sig, (Phil, Taylor and Jennifer auditing)
    - Switched to five-day class starting at 1100 ET and running to 1700
    - 4 instructors paid by ULC: Sig, Francis, Tennille, Scott
    - Instructor topics – all have been assigned
    - Class Schedule – See Excel file
    - All instructors should have received an invitation to the new class. Please accept using your ULC gmail account.
    - New Google Classroom Link: https://classroom.google.com/u/1/w/Mzk0NTk1ODU4Mzkw/t/all
    - New Google Class Drive Link: https://drive.google.com/drive/u/1/folders/1SAfW3iyS29GpZVGatjnbYPr37H8qUpQfUdBm59mF9iZflcXnB3PDxW689Sxx76k88ujKB-Xs
    - SharePoint Link- 17-FY22 Virtual Class- October 2021 folder https://team.usace.army.mil/sites/MVR/PDT/pac/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2Fsites%2FMVR%2FPDT%2Fpac%2FShared%20Documents%2FPROSPECT%20Course%20Materials%2F17%2D%20FY22%20Virtual%20Class%20%2D%20October%202021&FolderCTID=0x012000D30B33DF095E4740978F5FF30375DFE5&View=%7B845B7001%2D5506%2D4D7B%2D91ED%2D2A5A410DAE1F%7D#InplviewHash845b7001-5506-4d7b-91ed-2a5a410dae1f= and in the Google
    - Class Drive/PowerPoint presentations/Instructor Slides folder https://drive.google.com/drive/u/1/folders/1CMtRic050Gq5UZWa8DOlioy83w2SP3vN
    - Please make any edits to your presentations in both Sharepoint and Google.
    - All instructors should test their slides in Google Classroom to make sure videos work and all text converted from PPT to Google slides without messing up format.
    - Prospect Google Class Refresher Sessions-invitations sent by Heather
        - #1 October 13th, 1300 ET
        - #2 October 19th, 1500 ET
        - #3 October 22nd, 1430 ET
    - All instructors will need to be familiar with ALL class exercises since you will be leading the discussions/activities in the Breakout rooms.
    - Breakout rooms will be led by Phil, Taylor B, and Francis. Need Google meet links from Phil and Taylor- send to Heather.
    - Heather shared her screen and did a quick overview of the Google website.

- **Fall PAC Meeting- Rend Lake, IL NOV 15-19, 2021 (if in person) or Virtual NOV 16-18**
  - **Proceeding as if face to face is possible**- need to discuss virtual alternative
  - **Agenda –** Heather, Scott, Phil share draft agenda and get input from team
  - **Request/approval-** Heather submitted approval request to HQ ==(waiting on response)==
  - **Site Visit-** Scott, Heather, and Phil work with Rend staff to develop itinerary to meet with partners and see partnership projects onsite
  - **Award Ceremony, NOV 18-** Heather and Phil work with Rend staff to coordinate ceremony (RAH for Colonel, briefing paper, schedule, etc.) Rend lake still plans to move forward with their ceremony regardless if the PAC team can attend (all PAC members present at todays meeting are interested in attending if allowed)
  - **Travel logistics –**STL airport 1 ½ hour drive, Lodging Mt Vernon Doubletree (30 min)- make reservations online. Need to determine which 2 travelers will rent cars.

- **Allatoona/Carters: May 2-5, 2022-** Instructors: TBD at Fall PAC meeting, Miriam self-funded, new NWD and LRD audit (self-funded)

- **NWS/Lake Washington Ship Canal: Aug 8-11, 2022** Instructors: TBD at Fall PAC meeting, Alana self-funded

- **Willamette Valley: September 19-22, 2022** Instructors: TBD at Fall PAC meeting

- **FY 23 classes:** Discussion on top three nominations, make final selections. ==Team members from each of the MSCs where class is located will need to contact the project and request specific dates/reserve the meeting space to provide to Heather to forward to ULC.== ==Proposed locations at this time:==

    - ==Philadelphia== ==(Week of May 1, 2023)?==
    - ==Shelbyville== ==(Week of July 17 or 24, 2023)?==
    - ==Summersville== ==(Week of September 11, 2023)?==

- **Newsletter-**
    Newsletter has been completed. Scott recruited Tara Whitsel to assist with the formatting.

- **Handshake-** still need FY 13-18 reports from
  - SWF: Waco 2013, 2019 (if completed)
  - LRC: Salamonie 2015
  - LRH: Beech Fork 2016
  - MVS: Rend 2019 (if completed)
  - NAB: Jennings Randolph 2015
  - NWK: Smithville 2015, Milford 2016, Perry 2016, Stockton 2016, Melvern 2018, Tuttle Creek 2018
  - NWO: Oahe 2018
  - NWS: LWSC 2016
  - SAM: Lanier 2016
  - Handshake – still need challenge partnership agreements for 2020 from MS River and Texoma and 2021 CPAs from Berlin, Thurmond, Pine Flat
  - Include Heather on all final reports sent to Heath.
  - **Handshake applications for FY22**
  - Deadline in SEP 30

- 8 Applications received to date
- ==Phil will send out a reminder to the Division POCs==
- ==Phil/Heath will be sending everyone projects to rank within the next few weeks.==
- Selections will be made during the NOV meeting.

- **Webinars:**
    - NRM Assessment webinars: Allison/Taylor B (OCT 4 @ 100 Eastern, OCT 22 @ 1100 Eastern, NOV 8 at 300 Eastern)
    - EIP/VOY: Nov 3 @ 11:00 Eastern

- **Resignation:**
    - Tennille Hammonds has resigned her position from the PAC team. However, she still plans to assist with the virtual prospect course held in OCT 2021.

- **Volunteer Coins:** ==Heath and Taylor let Heather know how many you have==

- **NEXT PAC CALL**- OCT 22, 1:30-2:30 Eastern, followed immediately by #3 Google Class refresher. Use same Google meet for both: https://meet.google.com/mnk-rwhd-jcr