

PAC Meeting NOTES

April 20, 2021

1230 CT

- **Corps Foundation update: Greg Miller-waiting to hear back from Greg on topics**

- Update on Advocacy-Letters to Congressmen and Stakeholders
 - Call with Southeastern Tourism Society– potential partnership
 - Call with IMBA
- Post webinar contacts- accepting contributions as nonprofit: Dominion Energy \$2K playground equipment at Jackson Lake. Donation of trees at Crooked Creek in PA from First Energy.
- Handshake participation
 - Looking to add \$5k value awarded (Separate from the USACE)
 - Corps Foundation will select the project winner of the additional \$5k
 - Discussion about how the Foundation will award the funds to a project
 - **Heath and Rob will need to work out the Handshake application/instruction changes for the Foundation's Funds.**
- Working with other Projects to complete work through Not for Profit
- Enduring Service winners and coin presentations for unsuccessful nominees- May 1 Raystown presentation. Milford Lake ceremony will be postponed until volunteer returns
- Board member Len Cardoza retired. Will be looking to replace him. **Please send ideas for recent retirees or stakeholders from private sector who might be good on board.**

- **Virtual Prospect classes-**

- **Next Class: Virtual, May 3-7, 2021 (11am-4pm Eastern Time (instructors available 10:00-5:00 ET)**

- We will need to rely on each other to get through the virtual training.
- Class times are 11-4pm Eastern Each Day. Access class 1 hour prior to day 1 and 15min prior each day after.
- Plan for a debrief at the end of each day
- Remember to have the following tabs open during the course: classroom, google drive (Instructor version of PP) Gmail (Hangout chat between instructors only), Class schedule, polling questions for reference.
- **Breakout Rooms: All instructors need to have a good understanding of instruction for the students.**
- **Breakout Room Leaders have been assigned by Heather. Leaders will need to create a google meets link for their breakout session. These links will be used all week during the training. (Scott, Francis, Heath, Miriam)**
 - More discussion in regards to the best way for instructors to communicate during class
- **Google class trial runs-** April 16, 19, 26. Need any other dates set up among each other? Will need to trial test video links, polls, breakouts, student exercises, etc.
- **Polls-** Heather sent polls/trivia to Anthony on 22 March to develop
 - Heather added slides to each presentation with the questions. Students can answer in the chat.
- **Class roster-** Heather will highlight examples in bold red font in presentations from locations with students in the class so instructors can call on students for input.
- **Introductions:** Alphabetical order. Heather will lead off and introduce Francis.
 - Francis->Miriam
 - Miriam->Allen
 - Allen->Tennille
 - Tennille->Heath
 - Heather->Alana
 - Alana->Taylor S
 - Taylor S->Sig
 - Sig->Scott

- Scott->Allison
- Allison->Heather
- Heather->new team members (Phil, Taylor, Rob)

~~● CANCELLED~~

~~Willamette Valley: Sep 13-16, 2021 Instructors: Scott, Allison, Alana, Heather (Miriam self fund)~~

- ~~○ 3 instructors paid by ULC: Scott, Allison, Alana~~
- ~~○ Self funded: Miriam. Others?~~
- ~~○ Rob audit. Phil audit? Both self funded~~

○

- **FY 22 Classes-all three are on schedule in Purple Book.**
- **NAP/Blue Marsh: Oct 25-28, 2021-** Instructors: Francis, Tennille, Heath, Heather (Scott and Taylor self fund.)
 - 3 instructors paid by ULC: Francis, Tennille, Heath.
 - Self funded: Scott, Taylor S. Allen? Miriam? Sig? Others?
 - Taylor B audit, self fund
- **Allatoona/Carters: May 2-5, 2022-** Instructors: TBD at Fall PAC meeting, Miriam self funded, new NWD and LRD audit (self funded)
- **NWS/Lake Washington Ship Canal: Aug 8-11, 2022** Instructors: TBD at Fall PAC meeting, Alana self funded
- **FY 23 classes:** will need to select locations and dates NLT Oct 2021. Willamette will be one of FY 23 classes. Would like to offer 3 again. Start thinking about other options for discussion on May or June PAC call.

○ **Newsletter-** Start thinking about articles for Fall edition

○ **Handshake FY 21-**

- **CF bonus category-** Need team decision on CF's proposal (Approved extra \$5k)
- **FY 22 memo-** Heath and Rob need to start working on Memo in May to send out in June, with 30 Sep deadline.
- **W Kerr Scott** leftover handshake funds. Francis will follow up with Heath
- **Handshake old reports/agreements-** Heath sent list of reports/agreements needed to each team rep so they can help him track down and post to NRM Gateway
- Need final reports posted on Gateway (2013-2017)- HEATH
- Need agreements for FY 20 to post on NRMG- HEATH
- Include Heather on all final reports sent to Heath.

○ **EIP award-** Francis updated the group, Volunteer of the year award plaque was sent out. The EIP plaque is being resent as a grammar error was found.

○ **Partners Outdoors- June 1-2 virtual conference:** Registration is \$100. Does not require regular conference approval. Heather and Scott are planning to participate. Heather highly recommended others to sign up and attend.

○ **NRM Assessment-** need to succession plan for Allison's replacement. Who has most knowledge or is willing to take this on? Taylor will work with Allison to take over her duties.

- Changes for FY 21: Please provide heather with comments for the following:
 - Add a signoff/approve for the District POC in the Partnership Module. Include on the summary page, where all of the partnerships are listed in table format.
 - Is there any way in this system to set up the data fields where you can't submit/sign off on the data unless you fill in certain required fields? Kinda like when you check out at Amazon or other online vendors and it won't let you proceed until you've filled in required fields such as name, email address, etc... If there's a way to add that function, we'd like to make it mandatory that you have something filled in for Total Partner Value, Corps Labor Hours, and Total Corps Value before you can click on the submit button and sign your name.
 - Add a column in the partnership report for Corps Labor Value that auto calculates by multiplying the Corps labor hours by \$60/hr. I know that is happening in the background and is already added up in the Total Corps cost and Total overall, but I think it would be nice for people to see the calculated value much like we have for the column that shows the value of volunteer services, which also auto calculates.
 - Add a new Partner Organization type to the dropdown pick list for "Native American Tribe". I noticed that we have reports of partnerships with a few tribal entities and the only choice that currently works is "Other", which can be easily remedied by adding a new category.
 - Partner information- number of co-partners has to be manually entered. Is there a way to pull that in the forefront?
- **MOUs-** need to revisit and start working on these again-Any Progress?
 - YMCA- Francis has not heard back from YMCA, just need signatures to complete.
 - Ruffed Grouse, Pheasants Forever, Boy Scouts- Scott is setting up a call later this week.
 - TU- Taylor Identified Brian Moore as POC.
 - NWTF- Rob
 - Girl Scouts- Phil made contact with the Girls Scouts. Waiting for a returned call or email.
 - 4-H: Tennille/Rob
 - Outdoor Alliance: Heather is waiting for them to send a draft
 - Play, Clean, Go?: Heather has this on her list.
- **Webinars:**
 - Volunteer webinar- Tennille April 30, 10:00 CST
 - Handshake webinars: Heath/Rob need to schedule
 - NRM Assessment webinars: Allison/Taylor need to schedule
 - EIP/VOY: Sep 8 and Nov 3
- **NRM Strategic Plan-** Currently with Tom/Meg for approval. There are some partnership action items identified within the plan that the PAC will need to work on. There may be some things that we want to add into the Work Plan, etc.
- **Partnership program IG audit-** Heather didn't have any updates
- **Challenge Partnerships, Cooperating Association policy updates-** Requested MSC comments by April 30. Heather will send consolidated comments/draft chapters to PAC for input in May.
- **Volunteer policy Update-** Heather sent first draft to OC for review. Will send to MSC, Districts, team for input after OC provides initial comments.
- **Contributions policy Update-** Will send to MSC, District, team for input along with Volunteer chapter after OC has provided edits. Will also send new chapter for CCSCMAs.
- **NEXT PAC CALL-** 3rd week in May. **Doodle poll to follow**

- National NRM Conference: April 4-8, 2022 dates requested for approval