

PAC Meeting Minutes
20 SEPTEMBER 2019
1300 CT

- **Corps Foundation update: Greg Miller**

- Had a great face to face meeting in Portland
- Closing out Coast Guard Grant #4 and did a financial review
- 3 new board members (Pep Persio, Len Cardoza, Sue Clevenstine) – able to show them the grant
- Rich Deline is on the board and gave the group some fundraising tips
- Advocacy – plan on attending PLA and national boating congress including visits to congress
- Update to strategic plan with the intent to work with a grant writer on a capacity building grant
- Membership database called little green light – intend on researching Corps retirees
- Work with innovations team on web hosting innovations and other content targeted at rangers
- Updated annual work plan with a few new items in addition to ongoing commitment: align enduring service with Volunteer OTY, add a pin as an additional award item for volunteers, will be participating in NRM strategic plan meetings.

- **EIP and VOY (Excellence in Partnerships and Volunteer of the Year) EIP/VOY SUSPENSE- 6 DEC 2019, MVD SUSPENSE- 22 NOV 2019- Plenty of time to reach out to your District POC's They're out and live. Heather will send calendar invite for webinar after the call.**

- **Handshake**

- Encourage your districts and projects to apply- **S: NLT 30 SEP 2019, REACH OUT TO YOUR DISTRICTS AND DIVISIONS (HEATH WILL REMIND THE MSC's THIS WEEK)**
- PAC Team – notify Heath directly if we're aware of Handshakes in our Division so he can have awareness and try to avoid anything dropping off the radar
- FAQ page for Handshake for NRMG- Heath (discuss product) David Letterman style. **Team**, try to get feedback to Heath by 26 Sept
- Status of Rend, Waco and Wright Patman agreements: Rend and Waco had some adjustments to make on the legal language, but both have been resolved. WP has turned theirs in.

- **NRM Assessment- Sep 1 – Oct 15**

- Review data input
- Send reminders to the MSC's (SHARE CHEATSHEET WITH DISTRICT POC's. (NOT URL BELOW)
- ULR to access project data: <https://gateway.erdcdren.mil/nrm/rec-best/partner/test.cfm>

- **FALL SITE VISIT: Omaha, OCT 7-11 ITENARARY CHANGE –**

- TRAVEL ORDER CANCELLATION- SATO escfax@cwtsatottravel.com
DISCUSS BACKUP PLAN TO GAVINS POINT
 - Currently in a holding pattern on use of the plane, probably someone from division. Interstate is currently closed due to flooding, but hopefully will be open.
 - Hopefully headed to Yankton, SD. Wednesday night
 - **When is everyone arriving?** Heather is later, Stacy is mid-day. Heath is close to the airport. On Friday heading home, Sig, Tennille, Scott are heading home early

- **PROSPECT FY20**

- **W Kerr Scott, Oct 28 – 1 Nov 2019 – Francis**
 - Instructors-Taylor, Heather, Allison, Sig, Francis (Project funded) and Miriam

- Hotel- HAMPTON WILKESBORO
- Rental cars- Francis has a GOV, Sig will have a rental, Allison will have a GOV
- Heather has everyone's MIPR info and has sent it to Huntsville
- Class Intros- Sig → Francis, Francis → Taylor, Taylor → Heather, Heather → Allison, Allison → Sig
- Student reporting instructions- **DONE**
- Economy act video- Heather will be filming with Fenton in November
- Field trip development and lunch plan- Subway take out lunch at the picnic shelter (Francis)
- Games- Each instructor needs to come up with a final game activity to replace Jeopardy (ANY IDEAS)
- Jeopardy/game buzzer purchase? **SIGMAN**- has purchased a Trebisky Quiz Answer Buzzer
- Field trip exercise development (fix a problem/find a partner)
- Building capacity exercise- Where do you look for partners and do like a community mapping thing? Where to look? What actions you'd take. **DONE**
- Non profit/for profit group exercise- **Each team member** needs to go through their list of orgs by MSC and come up with a sample list to use in class (I think Heather sent an example)
- Update volunteer brochure- **DONE** unless other comments are received. Graphic designer didn't have space for adding project info, but thought that there were graphics that a sticker could be placed over if needed.

○ **Seattle District, June 8-11, 2020 - Heath**

- Instructors -Tennille, Heather, Heath, Sigman (provide own funding)
- Hotel – Heath set up through ILP (Hampton Inn)
- Field trip to LWSC- Heath develop with Alana and Taylor
- In case you'd like to go ahead and make your reservation for the Prospect class next June.
<http://hamptoninn.hilton.com/en/hp/groups/personalized/S/SEADTHX-COE-20200607/index.jhtml>
Sigman- RES# 54539262

○ **Willamette Valley Project, August 3-6 2020 – Heather lead planning**

- Instructors – Heather, Alana, Miriam, Allen
- Hotel – Heather set up at Home2Suites
- Field trip to Fern Ridge, Cottage Grove, Dexter - Heather develop with WVP staff this winter

• **Prospect FY 21:**

○ **Philadelphia District, DATES?? Oct 19-22 or 26-29 or Nov 2-5 2020 – Scott**

- Instructors- Taylor, Sig, Allison, Heather, Scott (fund self)
- Field trip development to Blue Marsh- Scott

○ **Allatoona, DATES?? Late April/Early May 2021 - Francis (April 19th may be the NRM Wkshp Week)**

- Instructors – Heath, Tennille, Heather, Scott, Francis (self-funded)
- Field trip development to Allatoona/Carters – Francis, Miriam

• **PLA- Arlington, VA March 1-5 2020- Registration opening TBA this fall, possibly October**

• **United Sportsman Alliance outreach-** MOU draft with HQ OC comments sent back to USA for their review and approval

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• **MOUs Updates**

- Ruffed grouse – Scott Working on it.
- Pheasants forever – Scott Working on it.
- Trout Unlimited- Sig No actions taken.
- Boy Scouts of America – Scott Working on it.

- Back Country Horseman- Heath No actions taken.
- YMCA- Francis. Sent YMCA a draft to review, and hopefully getting finalized soon.
- Outdoor Alliance- Heather Working on it.
- National Wildlife Turkey Federation- Allison. CAP Members at HQ are trying to make contact with someone at NWTF HQ. Otherwise some NAD Corps employees have local chapters that we can work through.
- Girl Scouts – Taylor No actions taken.
- 4 H- Tennille. Phone convo with them right before summer. Meeting scheduled after their busy season (end of August) with a state level rep.
- Union Sportsman Alliance- Heather

SCA national agreement- FOA sent to Grants office. Will follow up after end of FY when things calm down in Contracting.

Webinars

- Sep 25: Taylor EIP/VOY (10PST)
- Oct 3: Allison OMBIL (1130 PST)