

**PAC Meeting Minutes**  
**25 July 2019**  
**1200 CT**

**Corps Foundation update: Greg Miller**

- Fall Retreat (SEP 17-18). Scheduled and ready to go in Portland, OR. Meeting room at Corps district office. CF is now working on travel arrangements
- Board Nomination Committee Update. New board member has been voted on and approved – a former district commander! Name will be announced shortly (week or so). Maybe some other members coming on board soon. Ongoing recruitment.
- NRM Stories Update. Official name still in the works, but a story book from (mostly) retired rangers to give a historical perspective of the Corps NRM/Ranger program. Editing and cover art are being worked, and publication date anticipated this fall
- Coast Guard Grants. Grant was accepted as a 3-year proposal. Funding only received one year at a time, but were able to submit once, and then budget proposals for the following two years. Grant was increased from \$175k to \$195k.
- The main products to be produced with this grant will be a competition with high schools to create public safety announcements, and prize money will be associated with it.
- Mobile game will be updated and improved.
- CF is also sponsoring advertising in state fishing guides. Two in FL, one in GA, one in OK, one in NC, one in SC.
- Promotional items – shirts, beach towels, patches
- Enduring Service Award –awardees selected from Canyon Lake and Lake Texoma. Trying to track down the nominating ranger. Greg Miller will send names to Tennille to work with her to try to track down a Texoma POC.
- Consolidating nomination request for Enduring Service and VoY.

**EIP/VOY**

- Score sheet fixes- pre fill hours cells in eval (Taylor) – fixed and done
- Francis idea to add requirement for PP slide with photos as part of application- Idea accepted. Taylor will put together a template slide for review. Example slide was sent to team and approved. Looks great!
- Do we need this for volunteers? Discussion of slides requested so PROSPECT slides could be refreshed and have more examples.... The need isn't there for volunteer examples, so at this time, not requesting summary slides for VoY.
- **Taylor**- Work with Greg Miller to consolidate nomination requests and make sure there isn't too much overlap that is confusing

**Handshake**

- Encourage your districts and projects to apply- S: NLT 30 SEP 2019. EVERYONE reach out to your districts and divisions.
- **Heath** will send out a reminder to MSCs about 30 days out from due date.
- Two webinars scheduled.
- FAQ page for Handshake for NRMG- **Heath** (Working on it) – top 10 like a David Letterman style
  - What tracking/paperwork is needed?
  - Do I have to return unused funds?
  - Why is there a two year execution window?

- Remaining Items funds available for FY 20: \$200K
- Maximum amount for each request? \$25k
- FY19 Handshakes – 3 agreements have come in (Saylorville, Sommersville, Francis E Walter) and working on getting funds out. Waiting on the other three (Rend, Waco, Wright Patman) to get agreement documents
- FY21 may need a tighter execution window (1 year vs. 2?)

#### **Volunteer.gov**

- UPDATE OF TESTING/ SECURITY ISSUES:
  - Internet Explorer doesn't work with this system – but firefox or chrome do
  - Login info didn't work initially because it had to be used within 24 hours
- Testing team Heather, Taylor, Bobby Jackson, Pamela Backus, Taylor Saia, Hillary Coleman, Francis & volunteer Amy Schultz
- Volunteer Clearinghouse contract ends at the end of this year. Park service is paying for the first year of Volunteer.gov, so we're going full speed. Once pricing is issued after the first year, the Corps may be priced out.
- We need to have the PII in place to be able to collect applications, so it is economically not feasible for us to have our own system. So if we get priced out, we may not have a system for the Corps.
- It is not set in stone yet about who would have the licenses. Probably district office level, but maybe at the field or the MSC level too. It's just not feasible to issue 300 licenses for every single lake that participates

**Volunteer clothing-** Online catalog open again. Polos not available yet... working to ID vendor (NO CHANGE)

**Newsletter-** projected publication date August 16th

#### **NRM Assessment- Sep 1 – Oct 15**

- **MSC outreach- Each team member** contact MSCs with list of “none present” lakes, email projects to see if they can offer justification. Ask about special events/donations
- Division specific webinars as needed

#### **Prospect FY 20:**

- **W Kerr Scott, Oct 28 – 1 Nov 2019 – Francis**
  - Instructors-Taylor, Heather, Allison, Sig, Francis (Project funded) and Miriam
  - Hotel- HAMPTON WILKESBORO
  - Rental cars- Francis has a GOV, Heather and Sig will have a rental
  - Flight reservations and MIPR info to Heather, need to made by late September (whenever airline rates are available for FY 20 (**GREENSBORO AIRPORT**))
  - Class Intros- Sig → Francis, Francis → Taylor, Taylor → Heather, Heather → Allison, Allison → Sig
  - Student reporting instructions- complete, and Heather will send to Huntsville in a bulk send.
  - Grants video or other partner video during class?- **Francis** is working to find a good subject to do the video
  - Field trip development and lunch plan- Subway take out lunch at the picnic shelter (Francis)
  - **Games- Each instructor** needs to come up with a final game activity to replace Jeopardy
  - **Family feud- Scott** will send info

- Capacity building game. Thinking about taking papers with them or doing cell phone to take notes.- **Francis**
  - Jeopardy/game buzzer purchase? **Sig research**
  - Field trip exercise development (fix a problem/find a partner)
  - Building capacity exercise- Where do you look for partners and do like a community mapping thing? Where to look? What actions you'd take. (**Sig**)
  - **EVERYONE** Non profit/for profit group exercise- Each team member needs to go through their list of orgs by MSC and come up with a sample list to use in class (Heather send list to team)
  - Update volunteer brochure- **Allison, Tennille.** Remove references to the Clearinghouse and just list volunteer.gov for now
  - Update instructor bios- **Tennille, Scott, Heath**
- **Seattle District, June 8-11, 2020 - Heath**
    - Instructors -Tennille, Heather, Heath, Sigman, Alana (provide own funding)
    - Hotel – **Heath** set up through ILP at Hampton Inn. **Heather** will sign
    - Field trip to LWSC- **Heath** develop with Alana and Taylor
  - **Willamette Valley Project, August 3-6, 2020 – Heather lead planning**
    - Instructors – Heather, Alana, Miriam, Allen
    - Hotel – **Heather** set up in August
    - Field trip to Fern Ridge, Cottage Grove, Dexter - Heather develop with WVP staff
- **Prospect FY 21:**
    - **Philadelphia District, DATES?? Oct 19-22 or 26-29 or Nov 2-5 2020 – Scott**
      - Instructors- Taylor, Sig, Allison, Heather, Scott (fund self)
      - Field trip development to Blue Marsh- Scott
    - **Allatoona, DATES?? Late April/Early May 2021 - Francis (April 19<sup>th</sup> may be the NRM Wkshp Week)**
      - Instructors – Heath, Tennille, Heather, Scott, Francis (self-funded)
      - Field trip development to Allatoona/Carters – Francis, Miriam

**PLA in DC.** Registration for attendees will likely open in October.

**United Sportsman Alliance outreach-** any interest from your projects? Some interest in NAD and MVD. Contact the person in the email (Forrest Parker) and he will search out unions in the area. MVD idea: If we need playground equipment and have funds to purchase, would they be able to install? NAD idea: pump house needs to be re-roofed and re-sided. Poppy in SPD contacted USA about picnic shelters revamp. Contacts in Texas

**ID signs with partner logo-** Sign Manager has agreed to discuss with the national sign team

#### **MOUs Updates**

- Ruffed grouse – Scott
- Pheasants forever – Scott
- Trout Unlimited- Sig

- Boy Scouts of America – Scott
- Back Country Horseman- Heath
- YMCA- Francis. Sent YMCA a draft to review, and hopefully getting finalized soon.
- Outdoor Alliance- Heather
- National Wildlife Turkey Federation- Allison. No luck getting in touch with one of them through their HQ. But maybe I could try to get through a local chapter and have a local chapter president approach the national board. Scott S. knows a member of an active chapter. Allen/Raystown may have an active relationship with a local chapter.
- Girl Scouts – Taylor
- 4 H- Tennille. Phone convo with them right before summer. Meeting scheduled after their busy season (end of August) with a state level rep.
- Union Sportsman Alliance- Heather

**RFHP grants-** Application period open until Aug 15. **All encourage** people in your MSC to apply!

**SCA national agreement-** Approval from Jeff & Scott to send more money to SWF. Current agreement final option year is Jan 2020-Jan 2021. We need to start now with a new agreement if we want one in place for the next agreement cycle. Starting to work with SWF on next national agreement. Remaining items funding to advertise \$40k. Call on the 30<sup>th</sup> with the SWF grants officer to move forward and advertise for a national agreement.

#### **Webinars**

- Jul 31: Sig Contributions (1400 Eastern)
- Aug 14: Heath Handshake (11 PST)
- Sep 10: Heath Handshake (8 PST)
- Sep 18: Allison OMBIL (10 PST)
- Sep 25: Taylor EIP/VOY (10 PST)
- Oct 3: Allison OMBIL (1130 PST)

#### **Fall meeting – Oct 7-11 Omaha: Heath**

- Mentoring program idea development? RFP for consulting questionnaire
- Travel M-F, meet T-Th?
- Backup plans in the event of a shut down?

**Next call- Aug 19, 20, 21, 26, 27, 28, 29, 30 (LOOK FOR DOODLE POLL)**