

PAC MINUTES
7 JUNE 2016

PRESENT: GREG MILLER (CF), HEATHER BURKE, TAYLOR JOHNSON, HEATH KRUGER, ALLISON WALKER, STACY SIGMAN, MIRIAM FLEMING

ABSENT: ALLEN GWINN, TITUS HARDIMAN

1. Corps Foundation update: Greg Miller

CG Grant Application – Water safety application submitted in May but haven't heard back from Coast Guard at this point. Anticipate hearing if successful by the end of June.

Enduring Service Award – Received 7 nominations. Selected 2 winners; however, announcement is being withheld until the Foundation can coordinate with BassPro to discuss presentation of awards at nearby locations. Non-winners will receive coins

Coins – BassPro has agreed to assist with a second pressing of the coins. **Stacy and Taylor need to provide information on coin presentations to Heather.**

Certified interpretive guide training – 16 – 19 May in St Louis. Pat Berry, Rachel Garren and Pam Doty were instructors. Went over very well. 11 Students. Will try to do better advertising for next class in Portland.

4 Imprint grant – Successfully awarded. Newsletter includes how the Foundation will use the new membership incentive by providing tote bags to new members.

PROSPECT – Talked with Mary about including an introduction to the Foundation as part of the VA class and Interpretive services class. Hope to be able to do this in at least one class. **Heather will contact Steve to ask if Allison may help Avis and provide a short brief on partnerships.**

Advisory Council – Greg provided an update of how the advisory council is progressing. This a council of recreation and natural resource industry representatives. Their first task was to provide input on the Foundation strategic plan and annual workplan.

2. National Items: Heather

- Heather is waiting to hear back from Scott on ideas of telling the national story.
- Scott has not finalized how much \$ will be available for the Handshake program in FY 17. Currently, \$100K is the tentative amount. The maximum request is going to be \$20K. \$5K bonus will still be in effect.

3. EIP / Volunteer: Miriam

- Pittsburgh volunteer award presentation will occur later in the summer with the new District commander.

4. Handshake Updates: Allen

- Webinar 5/13 had low participation. Only 10 participants of 4 of them were PAC members!

- Webinar 7/5 2:00 pm eastern
- FADs being sent.
- Memo to HQ for announcement. Usually occurs the last week of June. Heath will have Gateway pages updated with the FY 16 data.
- If we have Handshake proposals from previous years that could execute quickly, there is a possibility that excess remaining items could fund these. All members will review their packages from the past couple of years and see if any of these are viable for this type of infusion of funds.

5. Prospect: Heather

- Purple book information is incorrect. Anthony is working on getting the errors fixed today.
- **Caesar Creek OH**
 - Heather will make hotel reservations when the reservation window opens.

6. National SCA Cooperative Agreement: Heather

- Water safety interns and Lewisville interns are in the field for the first 2 pilot projects.
- Meredith is in the process of getting an intern for IWR.
- SWF is open to another one or two pilot projects from other districts to test out the process. If any team member hears of a potential project, contact Heather

7. Cooperative Agreement SOP: Heather

- No publication date at this time. HQUSACE has sent out to all Contracting for review.

8. Gift card acceptance

- We currently have no mechanism to accept these.

9. National Conference: Heather

- Heather is currently researching venues. Difficult to find free facilities for 350 people.
- Possibility to use leftover Remaining Items funds to pay for a venue.
- Hoping to include a Partnership Track.
- Stacy needs to complete the NRM conference survey

10. Webinar schedule

- Allison's OMBIL scheduled for 1400 Central 17 August.
- Allen's next Handshake webinars are 5 July and 22 August.
- Heath discussed having Warriors in Transition from Ft Riley do a national partnership webinar in the fall since they are already putting one together for Kansas City. Heath with work with them on scheduling this.

11. Fall Meeting

- Libby, Montana: November 14th-18th, Monday travel day- plan to be in Spokane by Monday at noon to drive to Libby. Heath will take lead on the fall meeting.
- Finalize Handshake selections at fall meeting
- Training by NWS staff on Economy Act agreements and Tribal partnerships

12. Contributions ER/EP

- Heather sent e-mail on 12 May. Miriam, Titus, Stacy & Allen need to provide comments to Heather.

13. Good Enough to Share Newsletter: Heather

- Heather suggested publishing a good enough to share partnership activity twice a year.
- All members will look for one outstanding partnership story from your Division by September.
- Edits will be made during the fall and spring meetings.

14. Next call – July 8 or 15 works for everyone on the phone.

15. Due Outs

- Stacy and Taylor need to provide information on coin presentations to Heather
- Miriam, Titus, Stacy & Allen need to provide Contributions ER/EP comments to Heather.
- Heath will have Handshake Gateway pages updated with the FY 16 data.
- All members will review their past Handshake packages from the past couple of years and see if any of these are viable for this type of infusion of funds.
- Heather was unable to make hotel reservations for Caesar Creek PROSPECT but will do so when the window opens.
- Stacy needs to complete the NRM conference survey!
- Allison's OMBIL scheduled for 1400 Central 17 August. Allen's next Handshake webinars are 5 July and 22 August.
- Heath will take lead on the fall meeting arrangements.
- All members will look for one outstanding partnership story from your Division by September.
- Heath will work with Ft Riley Warriors in Transition to schedule a national webinar based on a presentation they are doing for Kansas City District.