

**PAC MEETING NOTES**  
**29SEPTEMBER 2015**

Present: Allen Gwinn, Stacy Sigman, Titus Hardiman, Allison Walker, Alana Mesenbrink, Taylor Johnson, Heather Burke, Greg Miller (Corps Foundation)

Absent: Miriam Fleming

1. Corps Foundation update – Greg Miller
  - Board Meeting in Coeur d'Alene Sept 8-9. Heather, Alana, and Taylor Johnson (Albeni Falls) were able to attend.
  - Survey Results: Visibility and communications were the most apparent result of the survey. Answers showed that more visibility might make The Foundation more accessible. Another outcome of the survey was that The Foundation could improve working on grants with existing partners.
  - Work Plan for 2016
    - Corps Foundation seeking opportunities to serve as grantee on NPF Transportation Grants for Every Kid in a Park – Libby Dam may be submitting. Alana will ensure coordination with the Corps Foundation.
    - Water Safety Campaign Launch – news articles, gateway posts, DVDs of products that will be distributed to water safety partners.
    - Steak for Good Campaign – Omaha Steak Company, Foundation is exploring the possibility of creating a campaign and fundraising through that program
    - Advisory Council Recruitment – council's purpose is to get visibility from the corporate realm. Seeking members from the Recreation Vehicle Industry Association, Outdoor Industry Association, Tourism Community, State of Arkansas... George Tabb is the leader of the Advisory Council. If anyone has suggestions of other folks with interest or connections to the Corps that would make good Advisory Council members, contact Greg Miller
    - Website Rehab – improved visibility and communications
    - Video – creation of a short video that can be used as an introduction to The Corps Foundation
    - Advocacy – advocating against a government shutdown, as it would impact the recreation industry.
2. Excellence in Partnership/Volunteer Award
  - Plaque update – Heather sent out emails during the call. **Look at plaque pictures and send Heather/Miriam your thoughts BY TOMORROW.**
  - Volunteer coin distribution/stories - Alana distributed 3. SPD has one for Stanislaus River Parks.
  - Are there other places we / Foundation can post these success stories?
3. PAC team fall meeting Oct 19 – 23 in Tulsa
  - POC - Titus is coordinating with Jason Knight. Titus also has a list of travel schedules too. Will be provided with the agenda.

- Stacy and Titus will be driving. Miriam or Allen will reserve a second car.
  - Agenda being built. **Heather, Titus, and Allen are working on it**
  - In case of shut down – Week of November 2 or December 14 are OK for Tulsa.
  - Tulsa excited for us to visit their district and share partnering information.
  - Travel order completion. Per diem \$89 lodging, \$51 food
4. Prospect Classes
    - KC \$112 lodging, \$64 food, new button in CEFMS to consider defense lodging. Class is 16-20 November.
    - Heather has submitted materials to Huntsville, but we can still update them for the purposes of giving updated information to students.
    - Heather and Alana will have rental cars. Titus will bring POV.
    - **Alana, Allison, Titus need to submit MIPR requests to Heather**
    - Taylor will be auditing the class. MIPR request has been sent to Allen.
  5. Webinar schedule –
    - Oct. 5, Yonder will be next in the partners webinars
    - 30<sup>th</sup> of October, Miriam is doing a grants webinar.
    - At the October meeting, we will discuss future schedules for webinars.
  6. PAC team funding update- Allen
    - As of 30 Sep there is \$8,000 remaining in our PAC travel funds
    - Three holdover handshake projects, funding is secured.
    - Travel MIPRs have been completed for Tulsa.
  7. Handshake Update Allen
    - 2015 – still 3 CPAs needed to distribute funds. Email sent to them for status.
    - 2016 - Announcement signed June 24 – applications deadline Sept. 30
    - Monday or Tuesday we should be getting packets to review
    - **Allen will be setting up a phone call to refresh the packet review process with Taylor and Allison**
    - MR&T (Mississippi River & Tributaries) applications will be reviewed, but not eligible for Handshake funds
  8. WRRDA update- Heather – Hoping to get 1047(d) Volunteer program signed soon. Heather will provide a webinar on 1047 (d) and (e) once both are approved by the ASA.
  9. National Cooperative Agreement (Ft. Worth) update – Heather
    - Should have a signed agreement in October.
  10. Lexis Nexis follow up – Heather’s recommendation to Steve is that we do not purchase this service for the Corps volunteer program.
  11. Every Kid in a Park initiative – Heather
    - Sept 1 kick off for program.

12. Cooperating association toolkit – Titus, Stacy, Taylor. This will be fleshed out in Tulsa

13. Meeting in Tulsa – October 19-23

14. Other/New Items

- Bass Pro Outdoor days – Pilot event held at Table Rock Lake Sep 12-13. BassPro provides all gear and brings vendors to the event. About 10,000 people attended over 2 days. Discussion for October meeting- planning events with Bass Pro in 2016

#### ACTION ITEMS:

- Everyone look at the plaque email pics from Heather, and email Miriam with our preferences. BEFORE THURSDAY!!!
- Allison, Titus, Alana – Get your MIPR requests to Heather for Nov. PROSPECT class
- Everyone: start to review your Handshake packets when they arrive next week
  - Allen: Mentor Taylor and Allison on the Handshake review process.