

PAC MEETING MINUTES
15 MAY 2015

1. CORPS FOUNDATION UPDATE – GREG MILLER

- **Coins** - Board wants to furnish coins for national award nominees and winners, as recommended by the PAC and provide 10 coins each to MSC PAC representatives to distribute for outstanding volunteer events/contributions. They want us to try this for a year and make changes after we try it out. PAC members should report back how many were used and how they were used.
- **Coast Guard grant** – Greg Miller and Rachel Garren will be meeting with the Coast Guard in St Louis to go through the records and provide an update. Final delivery of the PSAs, posters, and game app is required by August.
- **Communications Committee** – Pat Barry has joined the Board and will chair the Communications Committee. This committee will improve communications with all the Foundations audiences.
- **Memorial Donations** – Accepting and processing contributions to Discover Your Northwest for Chittenden Locks anniversary.

2. SPD REP UPDATE

- **Taylor Johnson** – Heather is going to find out her status as a permanent ranger. Her resume indicates she is still in school.
- Allen suggested if this didn't work we could possibly go to some of the lakes in SPD that submitted Handshake applications and ask for nominees
- Another option if we cannot find a team member from SPD is to put out a nationwide request for an ad hoc member.

3. EXCELLENCE IN PARTNERSHIP

- See Volunteer Award.

4. PAC TEAM FALL MEETING OCT 19 – 23 IN TULSA

- **Hotel** - Miriam sent information for the Hampton Inn. Only a few rooms at government rate available. Reminder to everyone to make reservations.
- **POC** - Titus is coordinating with Kent Dunlap and Amanda Palmer. Kent is coordinating the visits. Jason Knight is the partnership rep.

5. VOLUNTEER AWARD

- Heather distributed the certificates to the POCs. Marilyn still has the coins but she will send those to Heather for distribution.
- Miriam will update Volunteer Score sheet to swap axis of criteria and nominees and add a comment column.
- Miriam will look for a new plaque for awards next year.
- Heather has fixed the memo from HQ and the criteria.

6. PROSPECT CLASSES

- Kansas City Nov 16-20, Heather, Alana, Allison, Titus, New person
- Bay Model Mar 14-18, Heather, Stacy, Allen, Miriam
- MIPR returns
- Review class sessions on SharePoint site and make updates as needed
- Stacy and Miriam have provided partnership scenario feedback. All others should send in their responses to Heather before next call.

7. WEBINAR SCHEDULE

- Heather includes the list of proposed webinars with each invite. Miriam suggested spreading them out more next year so we aren't inundated with requests.
- Heather asked Alana to pick days for the OMBIL webinar.

8. LEGENDS/BEACON AWARDS- HEATHER

- **Legends** - Craig "Rocky" Rockwell's funding and travel orders in place. Allen is waiting on HQ conference approval.
- **Beacon** - Ryan Braaten MIPR information received, funds sent.

9. PAC TEAM FUNDING UPDATE- ALLEN

- All funds reside in NAB from HQ and SWD. Approximately \$16,600. Ryan's funding has not been deducted from this yet.
- Any remaining funds will be used for Rosanna Burick, HQ CAP, to travel to BassPro pilot event at Table Rock Lake.
- **Remaining Items** – Scott Strotman indicated they are relooking at this. We have already identified what we can lose. \$800K is being taken from the ASAs office in FY16 because it wasn't spent in FY 14. Allison asked Heather to send out the list for those who weren't on the team at the time.

10. HANDSHAKE UPDATE ALLEN

- So far 4 of 13 CP agreements, all funded.
- Webinar attended by 40 participants. Allen saw some new names participating.
- Conemaugh Lake in Pittsburg funds returned due to an OC opinion that the funds could not be used on the bridge which a leased trail runs across.

11. WRRDA UPDATE- HEATHER

- Package is sitting in OC. Mary has requested that Heather make 2 separate policy memos, one for volunteers and one for the change in language. If we do this we can put the cooperative management on the back burner but make progress on the other issues.

12. NATIONAL COOPERATIVE AGREEMENT (FT. WORTH) UPDATE – HEATHER

- Funding Opportunity Announcement still in OC. Should be posted on grants.gov soon

13. BIENNIAL DIVISION CALLS- UPCOMING

- Miriam completed SAD update during the SAD budget meetings.

14. OUTREACH TO RE/OC/RM/CT

- Invitation went out to contact list on 5/1/15
- Please continue to identify potential class participants from these offices.

15. PARTNERSHIP INTERN PROGRAM- ALLISON

- Heather provided comments but no one else did.
- Allison will resend for comments from the rest of the PAC including a new suspense.

16. MILITARY PARTNERSHIPS- USE OF TROOPS FOR TRAINING EXERCISES - HEATHER

- Heather distributed the memo that indicated the legal opinion is that we can't legally accept military construction for training purposes. The memo is going up to Army for a final opinion. John Derby has a memo from Army that says it is legal. He will provide it to Heather.

17. LEXIS NEXIS SPRING TRIAL PERIOD – HEATHER

- Trial starts Friday, May 22, and goes through July 7.

- Decision on whether we want to purchase Lexis Nexis will be made after this trial period

18. NEW BUSINESS

- **Every Kid in the Park** - Initiative kicking off this fall. Passes should be available by September but there are still issues with how to distribute. Mary wants to find some signature events that Ms. Darcy can attend. Keep an ear out for something that might fit the bill. Mary is very interested in engaging OPMs, park managers, and park rangers.

19. NEXT CALL. – JUNE 22, 11:00 EDT

20. ACTION ITEMS

- **Heather**
 - Find out Taylor Johnson's status as a permanent ranger.
 - Send out list of items to be sacrificed during Remaining Items cull.
 - Make 2 separate policy memos, one for volunteers and one for the change in language.
 - Get Army OC opinion memo from John Derby.
- **Miriam**
 - Update Volunteer & EIP Score sheet to swap axis of criteria and nominees and add a comment column.
 - Look for a new plaque for awards next year
- **Alana** - to pick days for the OMBIL webinar.
- **Allison** - Resend partnership intern document to everyone including a suspense date.
- **Titus/Stacy**- work on cooperating association guide to present at July meeting
- **All**
 - Send partnership scenario inputs to Heather before next call.
 - Send comments on partnership intern program to Allison.
 - Make changes to presentations for KC Prospect class