

PAC Meeting Notes 31 July 2014
1100 – 1230 EDT

Present: Heather, Miriam, Titus, Sara, Stacy, Greg Miller

Absent: Chris, Alana, Allen

1. Corps Foundation update – Greg
 - Coast Guard grant – Successful in getting the grant. Applied for \$300K but only received \$175K. Dropped the consultation for the focus group. Rachel and Pam will do that. May be able to get a contractor to do the PSAs for \$100k.
 - Board voted to support the National Volunteer Award. Moved to sponsor this year's award up to \$400. Will work with PAC to make that happen. Heather asked if Greg had received comments on our draft. Marilyn is researching a coin, estimates and art, but that has not been reviewed either. Will need a sponsor for the coins. It's not a show stopper but it will take longer. Foundation is going to look into larger award packages for the volunteer of the year award, at which point we will turn the award over to the Foundation.
 - Making headway on a Strategic Plan. Donna does this as a consultant and is knowledgeable. Conference call next week will look at the results of the survey and Donna will do a straw man. Heather asked if there was any more discussion on an in-person meeting. Greg said the board indicated it was a good idea but no discussions as of yet.
 - Two board members resigned, Debbie Chenoweth and Tom Burrell. **Asked for team members for any suggestions for Corps member or private sector potentials 15 August.** Need to have a passion and want to devote some time to the Corps.
2. PAC Minute approval from 24 June 2014.
 - Approved. **Chris- send to Ginny to post**
3. Webinars- Handshake and OMBIL update - Heather
 - Alan's handshake webinar had 39 participants.
 - Alana's OMBIL webinar had about 30 participants but did not get an exact count. Stacy indicated he thought Alana did a fantastic job. Heather is doing one today at 11:00. There was one suggestion about changing the title of "Corps Value" so it's more straightforward for those who don't read the definitions.
4. Handshake Update – Allen
 - Allen wasn't available
 - Sara will be sharing information at the SPK Senior Ranger meeting tomorrow
5. WRRDA Implementation PDT and process- Discussion/review of language, initial thoughts and questions
 - Mary asked that we wait until she and Heather can meet to sketch out a path forward. Mary wants to do it in phases. Miriam, Allen, Lynn Nehr, and Ryan Hartwig will be on the first team per Mary's request to keep it small. Phase I goal is to put out an initial memo of broad guidance. Phase II will involve the bigger team included the entire PAC. This team will develop the how part of the implementation. **Heather needs comments back from the team by Aug 22 on what we think this law says. What are our questions?** Heather wants to provide enough examples and scenarios at the beginning so we are getting a broader interpretation.
4. Volunteer of the Year Award- Miriam
 - Discussion of limiting to past 5-years locations. Allow consideration of service over lifetime of volunteer but limit the list of locations over the last 5 years. **Explain this better in the instructions (Miriam).**

- Discussion of including language to include where the award will be presented. How do we get the award if they don't come back? Send it out at the same time as the Excellence in Partnership so they are being awarded at the same time. This allows time to determine if the volunteer is coming back or where they might be going to prepare the award presentation. **Need input from Allen and Sara August 15.**
- One award or two awards? **Team decided on two awards** (Miriam). How many packages from each MSC—two for each award per MSC? **Team agreed on this** (Miriam).

5. REC Best/ES Best input for meeting- team discussion

- Alana, Titus, Miriam and Heather meeting with Pep and Jeff next week.

6. Partnership video status- Completed.

- Ginny has it but it's not posted yet.

7. EIP award- assignment

- Sara agreed to do it. **Heather will send past documents to assist her.**

8. Agreements Matrix- status update from Sara and Stacy

- **Everybody provide comments back to Sara and Stacy by 15 August.**
- **Add contributions to the table (Sara and Stacy).**

9. Coop agreement process team update- Heather

- Heather has a conference call with the Sub-Team tomorrow to figure out what kind of product we want out of this. Delays are expected due to end-of-year contracting actions.

10. CA guide/toolkit- Titus pick due date

- **Titus suggested November for a draft.** Heather sent some examples. **Titus asked that she resend those.**

11. Volunteer Digital brochure – assignment to lead and develop

- **Heather developed a draft which she sent to Allison Walker and the clearinghouse. This is to replace the 20 yr old volunteer brochure. Allison indicated there was leftover money from the contract that could be used to professional print an initial version with a downloadable copy on the Gateway. Heather requested comments by August 29.**

12. Volunteer camping pass update- Chris

- Chris not available.

13. Nashville Prospect class

- **Sara working on an interactive Gateway section.** Goal is self-exploration of the site. **Will be ready for November class.**
- **Heather contact LRN for partner forum and OC input on challenges, cooperating association participation**

14. Quarterly Calls with MSC. – Alana provided talking points to all PAC to assist in the call

11. Pac Funding as of 16 July 2014 – \$19,922.13

Open Accounts

- Jude Harrington W45XMA40594129 \$2,400.00
- Sarah Jones W45XMA41439625 \$2,300.00

12. New Business

- None

13. Next Call _26 August at 11:00 eastern (28 August if the 26th doesn't work for all)

Action Items

- **ALL-** Suggestions for new Corps Foundation board members from retired or soon to retire Corps staff or private sector potentials. S: August 15
- **Chris-** send to Ginny to post
- **ALL-** Send comments to Heather on what we think the new WRRDA law says and what questions it raises. S: August 22
- **Miriam-** Volunteer award edits to the team for review
- **Heather-** Send EIP info to Sara
- **ALL-** Comments on decision tree to Stacy and Sara. Stacy update with authorities and contributions and resend to team. S: August 15
- **Titus-** Cooperating associations toolkit draft to team S: November
- **Heather-** Resend cooperating association toolkits to Titus
- **Heather-** Send volunteer draft brochure for team review
- **ALL-** Send comments to Heather on volunteer brochure S: August 29
- **Chris-** Volunteer camping pass program draft for next meeting S: August 26
- **Sara-** Gateway exercise for Nashville class
- **Heather-** Contact Nashville to set up partner panel S: August 26
- **ALL-** Quarterly calls