

PAC Minutes 31 May 2013

2:00 pm est.

Attending:

Allen Gwinn, NAD  
Heather Burke, HQUSACE  
Chris Rapenchuk, LRD  
Miriam Fleming, SAM  
Debbie Chenoweth, CENERF  
Greg Miller, CENERF

Absent

Joel, Miller, SPN  
Jamie Gyolai, MVD  
Alana Mesenbrink, NWS  
Titus Hardiman, SWD

Corrections and Approval of the 3 May Minutes- Accepted and will be posted on the NRM Gateway.

1. Prospect Courses Review

A. Nashville Class last week in October

1. PAC Instructor Heather, Alana, Miriam, and Allen. If funding is available Chris R. may attend also after a calculation on available funds is completed. **Action Officer Chris R.**
2. Pending is Status on blocking of hotel rooms for students and coordination meeting with Nashville personnel on 11 June. **Action Officer Heather**
3. The Foundation will contact a local member to present- Avis Kennedy was recommended by Debbie, who will follow up with Avis. **Action Officer Debbie**
4. Revised material for the class is due in Huntsville by 1 September 2013. Heather will draft, a revised schedule based on four instructors and possibly Chris R. to comply with the new prospect class guidelines. **Action Officer Heather**

B. FY 2014 Atlanta

1. The Atlanta class will be the week of 27-31 January 2014. The training room is reserved.
2. Miriam is to add a podium, microphone, and table to the GSA reservation. **Action Officer Miriam.**
3. Miriam with try to block 40 rooms at the Embassy Suites or Hilton Garden Inn. **Action Officer Miriam**

2. CNREF Update – Debbie/Greg

1. The National CFC application was denied and resubmitted with additional support information to demonstrate that the organization is active in 15 states.
2. The contractor CABRA Group is developing a Strategic Plan and working to improve the website. The Foundation and contractor will meet in August and may pursue grants to fund a future staff person.
3. The Partnership Video was released to the Foundation for possible inclusion on their web site.
4. If you have recommended changes to their web site please let Greg or Debbie know. **Action Officer All**

3. Oh Ranger- USACE Wi-Fi Policy meeting was held on 30 May and pending is release of the policy.

4. Excellence in Partnership Award

1. Certificates have been distributed to each MSC. If you have presentation photos please send them to Heather. Pending are photos from NAD, SAD, LRD, SPD. Please work with your respective projects to secure copies for Heather and the CNREF. **Action Officers Chris, Allen, Miriam, Joel**

5. PAC Funds –Chris R.

1. PAC Balance \$ 28,526.55 as of 28 May.

6. Public NRM Gateway –Update - Chris

1. ACE-IT Concept Film- Script 1 was sent to Ginny for posting on the Public Gateway Site and is posted on YouTube.
2. ACE-IT is forwarding Chris a high resolution copy for YouTube posting and to add to the DVIDS system (Defense Video & Imagery Distribution System) which will replace the current version on YouTube. **Action Officer Chris R.**

7. Quarterly Talking Points Report - Jamie prepared talking points as a foundation for your discussions and distributed to the PAC. Please consider adding your Division Water Safety POC to your call list.

1. Joel – Completed in May  
Titus – planned for March. Pending  
Miriam- Complete 6 May  
Chris - Completed 21 May
2. 4<sup>th</sup> Quarter Talking Point Dates
3. Discussion occurred to reduce the calls from 4 to 2 per year and will be discussed at the July meeting.

8. Handshake Update

1. A total of 4 of the 2013 Handshakes are pending funding and Allen is coordinating with the projects.
2. Final Reports Status – Two received for 2012 and two received for 2011. The two remaining reports from 2010 are expected in May/June and Allen is tracking and sending reminders to respective projects.
3. Handshake Webinar dates are 9 July and 10 September and Allen will set them up. **Action Officer Allen**

9. Strategy for the Development of a Partnership Handbook.

1. Joint Prospect Instructor/PAC team business meeting request submitted to HQ for approval which is pending.
2. Travel will be Monday, July 15 and Friday July 19 with 3 days for the meeting.
3. Hotel Reservations - Embassy Suites Sacramento Riverfront Promenade, 100 Capitol Mall Sacramento. 1-916-326-5000  
<http://embassysuites3.hilton.com/en/hotels/california/embassy-suites-sacramento-riverfront-promenade-SACESES/index.html>
4. Travel MIPRS to Chris R. – please do not under estimate your travel costs. There are too many amendments being requested which creates additional work for Ft. Worth. Chris R. will forward each of you the data sheet with suspense of 14 June. **Action Officers Alana, Allen, Jamie.**
5. ACE-IT ticket for filming on either July 17 or 18 (Target Date) has submitted by Heather, with a site visit on the 18th depending on weather conditions. The script will be revised during the meeting.

10. Volunteer Webinar Comments – Heather.

1. Over 100 participated in the call and second call will occur on 12 June due to the demand.
2. Background Check process will be determined by the District as the policy allows or either National or local background checks at the discretion of each District.
3. Should we ask each District on how they plan on obtaining Background Checks?

11. OMBIL - Recording volunteer hours for youth corps/SCA in OMBIL

1. Decision is to include them as volunteer hours unless they are providing a benefit that exceeds the national minimum wage rate set by the Fair Labor Standards Act. Heather will add a definition to Ombil. **Action Officer- Heather**

12. CJM webinar scheduled for June 25 is cancelled while HQUSACE office of counsel reviews financial procedures.

13. New Business

1. WRDA-S601 passed the Senate - pending is House Approval. Sections 2046 (pg 164)--"Special uses" but includes the coop management, volunteers, funding transfer, and doing environmental education off project, which is (e) but hard to tell and Section 13002--America the Beautiful Pass program (pg 408). Joint Cooperative Management Language was not included in the WRDA
2. Allen is requesting feedback on a potential fishing event sponsored by a beer company that was approved in Saylorville, but denied at Raystown Lake.

14. Next Call: 25 June 2013 at 1:00 est.

Action Items

Chris R. - Post 3 May Minutes on Gateway and Shared Site.

Chris R. - Determine if Funds available to assist with Nashville.

Heather – Block hotel rooms for the students in Nashville.

Debbie - Foundation instructor for the Nashville Class- Avis Kennedy was recommended.

Heather – Revised Class Schedule for the Nashville.

All – Foundation Web Site -If you have recommended changes to their web site please let Greg or Debbie know.

Chris Allen, Miriam and Joel - Pending are photos from NAD, SAD, LRD, and SPD. Please work with your respective projects to secure copies for Heather.

Heather - OMBIL – Definition of Recording volunteers hours for youth corps/SCA in OMBIL

Miriam is to add a podium, microphone, and table to the GSA reservation for the Atlanta Class.

Miriam with try to block 40 rooms at the Embassy Suite or Hilton Garden for the Atlanta Class.  
Chris R. – Located high quality video to replace the YouTube posting.

Allen - Handshake Webinar dates are 9 July and 10 September and Allen will set them up.

Alana, Allen, Jamie – MIPR to Chris R. before 14 June for Sacramento Meeting.

All – Feedback to Allen on Fishing Derby Sponsor.