

PAC Minutes 22 March

1:00 pm est

Attending:

Alana Mesenbrink, NWS  
Allen Gwinn, NAD  
Jamie Gyolai, MVD  
Heather Burke, HQUSACE

Chris Rapenchuk, LRD  
Joel, Miller, SPN  
Miriam Fleming, SAM  
Peter Lewis, CNERF  
Jeff Boutwell, SWF

1. Furlough Impacts

A. Heather's four year term position will not be impacted.

2. Prospect Courses Review

A. Portland Class

1. Curriculum or PowerPoint updates were due by 30 March to Heather.

a. Include real life stories or examples.

b. Add review slide at the end of each presentation.

2. Please notify your financial POC to return excess funds once your travel voucher is approved and notify Chris R of the amounts. Pac Funds - **Action Officers, Miriam, Alana, Jeff, and Allen (Partner Outdoors)**

B. Ft. Worth Class – Will not be cancelled due to the Sequestration.

a. Housekeeping

1. Jeff has secured hotel reservations for the team and a block of rooms (30) for students was confirmed. Heather will contact students with hotel information.

2. PAC Instructors are Jamie, Titus, Joel, Heather with Chad, Jeff, Pam Doty, Debby Chenoweth and Doug Cox assisting.

a. Pac travel funds were provided for Chad and Jeff. Doug Cox has declined.

3. Field Trip Agenda is ready and sent to Connie.

4. Heather sent a spreadsheet to the instructor to divide the sessions.

5. An external hard drive will be available in the class room for students to download the course material and Heather will send reminder to student one week in advance to download the curriculum.

C. Nashville Class last week in October

a. Housekeeping

1. PAC Instructor Heather, Alana, Miriam, and Allen or Chris.

D. FY 2014 Course Locations

a. First class will be sometime Jan to May 2014. Please notify Heather on a preferred month and location. Miriam suggested Atlanta and Mobile. Other recommendations are Little Rock, Omaha District Office, Kansas City National Weather Service GSA building, St. Louis National Great Rivers Museum, San Francisco Bay Model, and Savannah. The room should have internet capability for the instructor computer and travel cost should be considered.

### 3. CNREF Update – Greg/Debbie

A. Guest Donation Program - The Foundation could play a role in the implementation for parks that do not have a Cooperating Association or the local associations could implement a similar program locally. The Foundation did discuss and will consider.

B. Inquiry letter was sent to Our Lands and Waters (OLWF) and Ozarks Rivers Heritage. The OLWF has not responded to date and the Ozark Rivers Heritage is not interested as it could create a conflict among businesses and vendors.

C. They have sent information to the Cooperating Associations and Friends groups about the \$500.00 drawing sponsored by NEEF if they complete the NEEF Financial Training .

a. A determination has been made that the Foundation does not qualify for the NEEF Every Day Grant.

### 4. Oh Ranger

A. Heather and Mark have discussed the Wi-Fi installation in selected parks.

a. The Government cannot agree to a sole sponsorship or endorsement of a sponsor or guarantee they would be the sole sponsor.

b. The USACE Wi-Fi Policy is in the HQ Office of Counsel. No decision will be made until the policy is released.

### 5. Excellence in Partnership Award

A. Certificates have been distributed to each MSC. If you have presentation photos please send them to Heather.

B. Award News Release to USACE – Chad and Doug have photos for a release and been asked to proceed.

6. APPL March 10-13 – USACE had 8 participants and APPL was thrilled. Most of the other federal agencies were not present due to the sequestration. Heather & Miriam attended the event and talking points were sent to the Chief of Operations that were developed by the USACE participants.

A. The 2014 APPL will be in Albuquerque New Mexico 23-27 April 2014

### 7. PAC Funds –Chris R.

A. PAC Balance \$26,382.00 - 18 March 2013 – HQ funded \$30,000 in FY13 to date.

### 8. Public NRM Gateway -Update

A. ACE-IT Concept Film- Script 1 was sent to ACE-IT in March and produced a draft that is under revision from team comments. Once completed Heather will forward to Ginny for posting on the Public web page. **Action Officer Chris**

9. Quarterly Talking Points Report - Jamie prepared talking points as a foundation for your discussions and distributed to the PAC. Please consider adding your Division Water Safety POC to your call list.

A. Joel – planned for March.

Titus – planned for March.

Miriam- Planned for 1&2 week in April.

Chris - Planned for 1&2 week in April.

B. Completed 2nd Quarter Calls.

1. Allen completed 13 March.
2. Jamie completed 20 March.
3. Alana completed 26 March.
4. Chris R. first week in April.

#### 10. Handshake Update

- A. A total of four 2013 Handshakes have been funded to date. Allen will send reminder in May. **Action Officer Allen.**
- B. Final Reports Status – Two received for 2012 and two received for 2011. The two remaining reports from 2010 are expected in May/June and Allen is tracking.
- C. Webinars planned for July and September.
- D. National Recreation Adjustment Plan Bonus point category was considered but will not be utilized as requested by the RLAT Team.
- E. The bonus point for the 2014 Handshake will be based on the number of partners listed in the application.

#### 11. Strategy for the Development of a Partnership Handbook.

- A. Tentative meeting is 15-19 July in Sacramento District Office to open up discussion on the format and will also act as our instructor meeting. In addition we may have the ability to do some filming for the public web site.
  - a. Heather has confirmed that space is available in the Sacramento Office.
  - b. Hotel location needs to be confirmed.
  - c. ACE-IT Ticket will be required if filming does occur. TBD.

#### 12. Fall meeting dates/location

- A. Dates 7-11 October in the New England Area.
- B. The partnership questionnaire will be sent prior to our visit to the selected participants.
- C. Agenda will need to be developed in the future.

#### 13. Success with Bass Pro – Pam Doty is coordinating events.

- A. Table Rock Lake Fish Habitat Improvement exceeds \$500,000.00 to date.

#### 14. PAC Action Items for April

1. Return excess travel funds  
Pac Funds - **Action Officers: Miriam (Portland), Alana (Portland), Jeff (Portland), Allen (Partner Outdoors).**
2. Heather will send reminder to students one week in advance of the Ft. Worth Class to download the curriculum. **Action Officer Heather**
3. Prospect Course location and timeframe for 2014. **Action Officers All**
4. Quarterly Talking Points Report  
Joel – planned for March.  
Titus – planned for March.  
Miriam- Planned for 1&2 week in April.  
Chris - Planned for 1&2 week in April.

5. Guest Donation Program response from to Our Lands and Waters (OLWF). **Action Officers Titus**
6. Excellence in Partnership certificate have been distributed to each MSC. If you have presentation photos please send them to Heather. **Action Officers All**
7. Handshakes Funds for 2012 - Allen will send reminder in May. **Action Officer Allen.**
8. Hotel location for Sacramento needs to be confirmed.
9. ACE-IT Concept Film- Script 1 **Action Officer Chris**

15. Next Call: 3 May 2013 at 1:00 est.