

PAC Agenda 22 March 2013

1:00 pm est

1. Prospect Course Review

A. Portland Class

1. Evaluation reviews – Need to incorporate suggestions into April class schedule/presentations  
Mary C. has sent letter of appreciation to the Chiefs of Operations for instructors.
2. Curriculum or PowerPoint updates due by 30 March to Heather. **Action Officers All**
3. Test score review resulted in need to change a few of the question.
4. Please notify your financial POC to return excess funds once your travel voucher is approved and notify Chris R of the amounts. Pac Funds - **Action Officers: Chris G., Miriam, Alana, Jamie, Jeff, Joel, Titus.** Huntsville Funds - **Action Officers Chad, Chris R. and Allen.**

B. Ft. Worth Class – Due to the potential sequestration and unavailability of hotels at government rate, the class may have to be cancelled or relocated to another location. A determination will be made the week of 8 March.

a. Housekeeping

1. Jeff has secured hotel reservations for the team.
2. Chad has set up a block of rooms for students at the OMNI for \$209/nt
3. PAC Instructors are Jamie/Titus/Joel/Heather with Chad, Jeff , Pam Doty and Doug Cox assisting.  
Pac Funding can provide travel funds for Chad, Jeff and Doug Cox and Chris R. will send notify them on 8 March to proceed with their MIPRS. **Action Officer Chris R.**
3. Field Trip Agenda is ready and sent to Connie.
4. Bus contract cancellation – Heather is going to check with Connie. **Action Officer Heather**
5. Red Books will not be provided for this class or future classes.
6. Electronic access to the current class materials was sent in the SRI. The SRI for Course 328 Session 2 was sent to the registrar's office on February 22, 2013. Once we provide the updated materials to HLC, they will replace the files. Suspense is 30 March.
7. Heather will send a spreadsheet to the instructor to divide the sessions. **Action Officer Heather**

C. Nashville Class last week in October

a. Housekeeping

1. PAC Instructor Heather, Alana, Miriam, and Allen or Chris.

2. CNREF Update – Greg/Debbie

- A. Master Grant list sent to field.
- B. Pursuing a Capacity Grant utilizing NEEF National Environmental Education Foundation to hire a part-time director. Darrell is completing the application.
- C. Sounding board for Friends grant applications – Debbie is willing to review grant applications submitted by the Cooperating Associations or Friends groups.

3. Oh Ranger!

- A. Only 84 lakes with 604 recreation sites responded from field survey on signage and WIFI. Heather has met with Mark to discuss. Currently Oh Ranger does not have a sponsor, but will use the data collected from the field survey to approach potential sponsors with a demonstration project concept. Heather will follow up with Mark. **Action Officer Heather**

4. Excellence in Partnership Award

A. Allen will ship the trophy this week and certificates will be provided from the Foundation with signatures from the Foundation and blank signature lines for the respective commanders. Debbie will deliver the certificates the day of the awards ceremony to Heather.

5. APPL March 10-13 – Portland Travel Dates Sunday 10 March and Thursday 14 March

A. Approval Pending as of 1 March - Hold on registration.

B. Heather will present along with Debbie C if Mary is unable to attend.

C. Heather has a block of hotel rooms reserved at the Courtyard Marriott for 11 Corps attendees.

6. PAC Funds –Chris R.

A. PAC Balance \$24,324.51 as of 7 March 2013 with residue funds in the following MIPRS.

Trvl-Miller-PAC-Portland Prospect Course	Open
Trvl-Mesenbrink-PAC-Portland Prospect Course	Open
Trvl-Gallagher-PAC-Portland Prospect Course	Open
Trvl-Gyolai-PAC-Portland Prospect Course	Open
Trvl-Fleming-PAC-Portland Prospect Course	Open
306325M2-Trvl-Boutwell-PAC-Portland Prospect Course	Open

7. Public NRM Gateway -Update

A. ACE-IT Concept Film- Release of Script 1 to ACE-IT to produce one venue is underway Chris R. will check on the status 4 March. **Action Officer Chris R.**

B. Top 5 stories needed from Titus. **Action Officer Titus**

C. Once the film is completed and the top stories are finalized the site is ready to go live. Heather will forward to Ginny for posting once completed.

8. Quarterly Talking Points Report - Jamie is preparing talking points as a foundation for team discussions and will distribute to the PAC. **Action Officer Jamie.**

A. Joel – planned for 15 March.

Titus – planned for March.

B. Next Call Dates

1. Allen planned for 13 March.

2. Jamie planned for 20 March.

3. Alana the week of 4-8 March.

4. Chris R. first week in April.

5. Miriam- TBD

9. Partner Outdoors - 19-21 February 2013

A. Miriam, Allen, and Heather attended with the primary topics being MAP-21 Transportation Funds, International Visitors, and Sustainable Funding. Mary C. has provided an overview letter that was provided to each PAC member.

B. Two partnership outreach concepts should be considered in the USACE program:

1. Coca Cola watershed rehabilitation program, modeled after partnership with the National Forest Foundation, and the US Forest Service. **Action Officer**

2. Guest Donation Program sponsored by the National Park Hospitality Associations.

Concept: overnight guests donate one dollar for every stay which produced

over one million dollars in donations to the National Park Foundation. **Action Officers: All- provide information to cooperating associations**

- a. The CNREF could play a role in the implementation for parks that do not have a Cooperating Association or the local associations could implement a similar program locally.
- b. Marina Concessions could be another avenue for implementation.
- c. The CNREF will discuss that their next call. **Action Officer Debbie & Greg**

10. Handshake Update

- A. Two of the 2013 Handshakes are funded and one is pending in HQ.
- B. Final Reports Status – Two received for 2012, and two received for 2011. The two remaining reports from 2010 are expected in May/June. Allen is tracking.
- C. Webinars planned for June and September.

11. Strategy for the Development of a Partnership Handbook.

- A. Tentative meeting is 15-19 July in Sacramento District Office to open up discussion on the format and will also act as our Prospect FY 14 instructor meeting. In addition, we will pursue the potential for filming portions of the Corps Lakes partnership welcome video at SPK lakes. **Action Officer Heather**

12. Fall meeting dates/location

- A. Dates 7-11 October in the New England Area.
- B. The partnership questionnaire will be sent ahead of time to the selected participants.  
**Action Officer Allen**

13. Success with Bass Pro – Pam Doty is coordinating.

- A. Sandy Fielder, Bass Pro Shops Special Events Coordinator is coordinating the Family Summer Camp Events in all 54 Bass Pro Stores nationwide and possibly 2 stores in Canada June 8 - July 14. The water safety seminar will be 20 minutes long and will be presented by a Corps park ranger if available to do so. If a ranger is not available then a Bass Pro Store Associate will present the seminar.

14. **PAC Action Items for March**

1. Curriculum or PowerPoint updates due by 30 March to Heather. **Action Officers All**
2. Return excess travel funds  
Pac Funds - **Action Officers: Chris G., Miriam, Alana, Jamie, Jeff, Joel, Titus.**  
Huntsville Funds - **Action Officers Chad, Chris R. and Allen.**
3. Forward Request to Miriam, Chad, Jeff, Doug for APPL on 8 March. **Action Officer Chris R.**
4. Bus contract cancellation – Heather is going to check with Connie. **Action Officer Heather**
5. Is APPL a Go on 8 March? **Action Officer Heather**
6. Ft. Worth Class - Heather will send a spreadsheet to the instructor to divide the sessions.  
**Action Officer Heather**
7. Heather will follow up with Mark at Oh Ranger. **Action Officer Heather**
8. Chris R will follow up on film progress on 4 March. **Action Officer Chris R.**
9. Top 20 stories needed from Titus and Allen. **Action Officer Titus**
10. Jamie is preparing talking points as a foundation for the Quarterly calls. **Action Officer Jamie**
11. Quarterly Talking Points Report  
Joel – planned for 15 March.  
Titus – planned for March.  
Allen planned for 13 March.

Jamie planned for 20 March.  
Alana the week of 4-8 March.  
Chris R. first week in April.  
Miriam- TBD

12. The Foundation will discuss the Guest Donation Program that their next call. **Action Officer Debbie & Greg**

13. Forward inquiry to the OMs on partnership topics or questions for the fall meeting.  
**Action Officer Allen**

15. Next Call: 22 March 2013 at 1:00 est.