

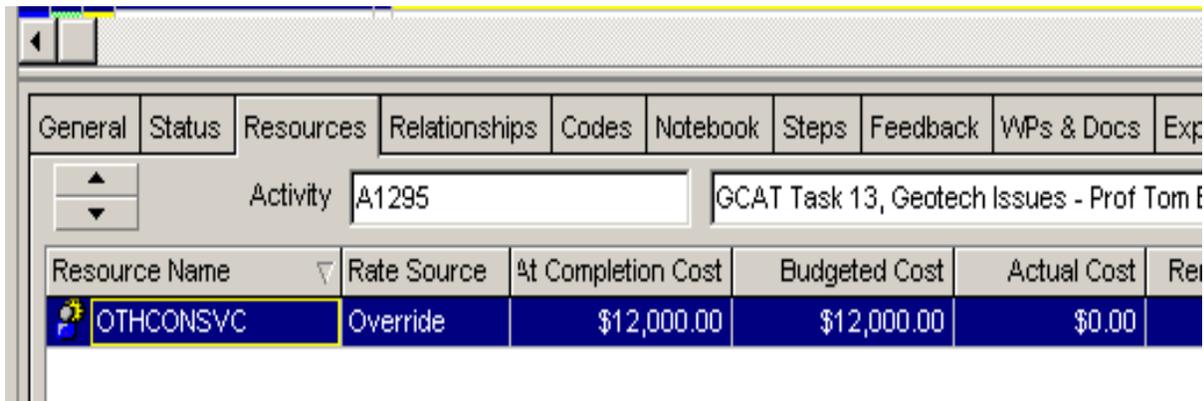
CEFMS and P2

1. The DFC funding and the CESU Admin fee (greater of 5% or \$2,000) must be entered as two separate P2 activities and **MUST be sent on 2 separate MIPRs.** If multiple CESU CA's are being funded at the same time, these may be lumped into one DFC MIPR for all projects and one standard MIPR for the CESU Admin fee for all projects. For example, if the District has 3 projects each funded at \$50, the DFC MIPR amount would be \$150K and the CESU Admin fee would be \$7.5K. These would then be created as 2 separate MIPR's.

DFC Creation Procedure: P2

CESU DFC Activity:

1. CESU DFC activity: Choose Resource OTHCONSVK and NOT WKBOTHCOR as previously required.



The screenshot shows a software interface with a table of resource costs. The table has columns for Resource Name, Rate Source, At Completion Cost, Budgeted Cost, and Actual Cost. The row for OTHCONSVK is highlighted.

Resource Name	Rate Source	At Completion Cost	Budgeted Cost	Actual Cost	Re
OTHCONSVK	Override	\$12,000.00	\$12,000.00	\$0.00	

2. CESU DFC activity: The **Task Organization** must be the organization code of the District sending the MIPR- Your Org Code. This org code is the responsible party who will obligate the funds in CEFMS (after ERDC Contracting has completed the CA and the District has received a copy of the contract) and who will complete the receiving reports for payment(in that Districts' CEFMS database).
3. CESU DFC activity: Select Direct Funds Cite activity code for U4 on the codes tab (activity codes list will include a "DFC" code).

General	Status	Resources	Relationships	Codes	Notebook	Steps	Feedback	WPs & Docs	Exp
Activity		A1295		GCAT Task 13, Geotech Issues - Prof Tom B					
Activity Code	Code Value	Description							
Task Organization	7787	B2G0000-TASK FORCE HOPE, OFC O...							
WCC (CEFMS) - Civil Works	30AA#	Engr & Design							
Permanent Feature (#)	L	Levees And Floodwalls							
Direct Fund Cite	U4	Engineering Research & Development ...							

CESU Administrative Activity:

1. CESU Admin Fee: Add an activity to cover the Admin Fee portion of the funds being sent.
2. CESU Admin Fee: You will use ERDC's task organization (**U433A00**) code and resource code (**OTHEACSV**) for this activity. Please place the title of the project along with Admin Fee on the description line of the customer order.

CESU ADDITIONAL REQUIRED INFORMATION:

1. CEFMS RESPONSIBLE EMPLOYEE:
 - a. Richard G. Rhett RHETR2129
2. CEFMS ALT RESPONSIBLE EMPLOYEE
 - a. Cheryl P. Boyd BOYDC9642
3. Technical POC:
 - a. Richard G. Rhett
4. Financial POC:
 - a. Cheryl P. Boyd
5. Address:

USACE Engineer Research and Development Center (ERDC)
 3909 Halls Ferry
 Vicksburg, MS 39180

CESU MIPR Instructions:

1. Complete the MIPR process in CEFMS as usual. One MIPR for the DFC and one MIPR for the admin fee

- For the DFC MIPR, you will use OTHCONSVK for the resource code when creating the MIPR since the work is being performed by an outside contract.

The screenshot shows the 'New Orleans District CEFMS' software interface. The title bar indicates the window is titled 'v2.1.455 Purchase Request Line Item Create/Update Screen 2.38.1'. The main area contains a form with the following fields and values:

- PR No: W42HEM90212640
- Line Item: 1
- Last Amend No: 0
- Date: 21-JAN-2009
- Fund Work Item: HP7293
- Subsequent Period: N
- One Percent Ind: N
- Funding Auth Rec: 3122-JOC-2412-08
- MDEP: NA NOT APPLICABLE
- Project Code: NA
- Location: NA
- CO Item No: NA
- BAAN: NA
- Seller Code: NA
- Appropriation: 96 NA X 3122 0000
- Resource Code: OTHCONSVK PRIVATE SECTOR
- FSNALC: 96162 00008736
- EOR Code: 2520 OTHER SERVICES NON-
- Work Cat: 01B10 BY GOVT
- Approp Expire Date:
- Fund Type: D DIRECT FUNDS
- Work Cat Elem: 99998 FOR CEFMS CIVIL USE
- Cat/Class/Subclass: 70A FY08 MAR SUPPLEM
- Hand Rec Acct:
- Travel Cost Code:
- Mgt Structure: 009350
- Cost Type: EXP EXPENSE
- PRON: NA
- Foreign Curr:
- BLIN: NA
- WRR WI Code:
- Cost Share Ctl No:
- S&A Rate Type:
- S&A Rate:
- Planning Ind:

At the bottom of the form, there are several checkboxes and buttons:

- View Initial Source Approp Information
- Return to Menu
- US Dollar Amount or Foreign Currency Amount
- Buttons: Prev Page, Prev, Next, Query, List, Save, Exit, Next Page

A status bar at the very bottom reads: 'Funding account should be chosen through the list screen. F4 for list. Record: 1/1'

Contact Info:

For additional information:

ERDC Tech POC - Mr. Glenn Rhett (601-634-3717)

ERDC Admin Support - Ms. Janet Scallions (601-634-4058)

ERDC MIPR Support - Ms Cheryl Boyd (601-634-4853)