

VOLAC Process Flow Chart

1. Volunteer Sponsor notifies TASS TA of new volunteer requirement
2. TA creates new account
3. TASS generates USERID and initial login password
4. TA passes USERID and initial login password to Volunteer or Volunteer Sponsor
5. Volunteer or Volunteer Sponsor completes application / submits to TA
6. TA receives / reviews application & verifies background vetting
7. TA:
 - Accepts application (or)
 - Returns application for corrections (or)
 - Rejects application
8. DEERS Updated
9. Volunteer / Volunteer Sponsor notified of approval. Volunteer goes to DEERS/ RAPIDS facility for VOLAC card

