

**ANNEX Y (GENERAL INSTRUCTIONS FOR ALL SCREENING TESTS OF UNVACCINATED PERSONNEL) TO OPORD 2021-38 (USACE COVID STEADY-STATE OPERATIONS)**

**AS OF FRAGORD 14**

**REFERENCES.**

- a. HQDA EXORD 225-21 (COVID-19 Steady State Operations), 29 JUN 21, including FRAGOs 1 - 19
- b. Army Public Health Command Message, Subject: Final Disposal Guidance for OTC COVID-19 Self-Test Kits Used for Screening Personnel in Workplace
- c. FHP Supplement 23 – Revision 3, Vaccination Attestation and Screening Testing for Unvaccinated Personnel, 20 DEC 21
- d. AG1CP MSG #202189

**ALL TIMES BELOW ARE ZULU TIME ZONE (UTC).**

1. **PURPOSE.** This annex implements Department of Defense and Headquarters Department of the Army COVID-19 testing requirements.

2. **BACKGROUND. No Change.** Commanders and Facility Managers established COVID-19 screening testing programs for unvaccinated Service Members and DoD Civilian Employees who access DoD Facilities. This applies to all Service Members and DoD Civilian employees and Contractor employees who are not fully vaccinated or decline to provide their vaccination status. Commanders and Facility Managers will not implement screening tests until they have sufficient supplies on hand to test their unvaccinated population evenly and predictably.

3. **GENERAL.**

a. **Change to read.** When a Senior Commander implements screening testing IAW Annex A (reference 1.) and Appendix 3 to this annex, COVID-19 screening testing will be performed at least weekly for unvaccinated service members, DoD Civilian employees, and Contractor employees whose routine place of duty requires access to DoD facilities. Unvaccinated service members, DoD civilian employees, and Contractor employees who episodically enter DoD facilities to perform duties will provide a negative COVID-19 test result administered not greater than 72 hours prior to accessing a DoD facility.

b. Organizations with sufficient quantities of tests for their populations of Civilian employees who are not fully vaccinated will notify those employees of the requirement to test in order to enter the workplace. This notice will be in writing using Appendix 2 (Template Memo for Employee Notification of COVID-19 Testing Requirement) and pursuant to AG1 CP MSG #202189. Organizations lacking sufficient supplies for testing

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Civilian employees who are not fully vaccinated, may not require testing for Civilian employees.

(1) **No Change.** Supervisors and commanders should consult with their servicing labor and management employee relations specialist and labor counselor before barring a civilian employee from the workplace, placing them in an unpaid leave status, and/or requiring them to use other available accrued paid leave, as a result of their failure to follow instructions on testing or based on a positive screening test result.

c. Ordering information for over-the-counter non-clinical tests may be found in Annex W (DLA COVID Non-Clinical Test Kits Ordering Information). See Sustainment paragraph in base order for more information. The owning MSC, District, Center, Lab, HQ Directorate or FOA must locally fund the procurement of these self-test kits IAW the guidance in this order. For the procurement of these self-test kits, HQ and MSCs shall use ED&M funding and Districts shall use Overhead.

d. **No Change.** Soldiers, DoD Civilian employees, and Contractor employees who have recovered from a recent COVID-19 Infection are exempt from screening testing for 90-days following their documented date of recovery from a medical provider.

e. General guidance on conducting screening testing IAW the test kit's specific instructions can be found in Appendix 1 to this Annex (General Instructions for Conducting Screening Tests).

f. **No Change.** IAW Force Health Protection Guidance 23.3 reference 1.I., DoD Civilian and Contractor employees may be barred from the worksite if they refuse required screening testing. They may not be barred due to lack of testing kit supply availability.

g. By exception only, Commanders may authorize in writing that Soldiers and DA Civilians may conduct unsupervised testing using self-tests. The memorandum will include, at a minimum, the name of the employee, date of the approval, reason for the exception and Purchase Request and Commitment number (PR&C) number. Supervisors will establish procedures and inform Soldiers and DA Civilian employees how to document proof from unsupervised testing. Soldiers and DA Civilian employees with command approval in writing may be authorized to purchase approved kits to perform screening testing on the economy. Commanders are responsible for reimbursing Soldiers and DA Civilians for approved test procedures. See sustainment paragraph for additional details on employee reimbursement.

h. For DoD civilian employees, COVID-19 screening testing is expected to take no more than one hour of regular duty time, per test, to complete required testing as directed by the DoD Component. Laboratory-based confirmatory COVID-19 testing for

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initial positive screening test results is expected to take no more than two hours of duty time. This includes time for travel to the testing site, time to complete testing, and time to return to work. Commanders and supervisors will monitor duty time usage and keep duty time used for testing within these parameters to the extent possible.

i. Soldiers, DoD Civilian employees, and Contractor employees with a negative screening test results will be allowed to proceed to their designated work areas.

j. Soldiers, DoD Civilian employees, and Contractor employees with a positive screening test result will adhere to Force Health Protection Guidance 15.3 (reference 1.n) and Force Health Protection Guidance 18.1 (reference 1.m). and be offered confirmatory COVID-19 testing at government expense. DoD Civilian employees and Contractor employees who refuse the offered confirmatory testing will not be allowed access to DoD Facilities and should quarantine.

k. Soldiers, DoD Civilian employees, and Contractor employees with a negative result from a valid confirmatory COVID-19 test will be allowed into the workplace.

l. Soldiers, DoD civilian employees, and Contractor employees, with a positive clinical confirmatory test should isolate IAW Force Health Protection Guidance 18.1 (reference.1m).

m. Soldiers, DoD Civilian employees, and Contractor employees with an invalid screening test result will Conduct another screening test with a different test kit of the same brand.

n. OCONUS USACE entities aligned with a Geographic Combatant Commands will follow local Combatant Command testing requirements.

**4. CLEANING AND DISINFECTION GUIDELINES. SEE TAB A TO APPENDIX 1.**

a. Tab A to Appendix 1 provides recommendations for tactical level disinfection of areas where suspected COVID-19 or known COVID-19 positive individuals have recently worked.

**APPENDICES (3) (Change)**

Appendix 1 – General Instructions for Conducting Screening Tests (**Published FRAGORD 13**)

Tab A – COVID-19 Cleaning and Disinfection Guidelines Companion

Tab B- COVID-19 Test Kit Disposal Guidelines

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Appendix 2 – Template Memo for Employee Notification of COVID-19 Testing Requirement

Appendix 3 – COVID Public Health Protection Measures, 9 MAR 22 (**Published FRAGORD 14**)

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