

XXXXXXXXX PROJECT

Contract to Perform Operations and Maintenance Services at XXXXXXXX Project, XXXXXXXXXX, XX

EVALUATION CRITERIA

These criteria will be used in the evaluation to assess and document the basis to which a proposal meets, fails to meet, or usefully exceeds the minimum requirements contained in the work statement. The following factors will be considered when evaluating proposals.

A. TECHNICAL AREA (X%)

1. Understanding and Compliance with requirements (X%)

The proposal should address each work area in sufficient detail to demonstrate a clear understanding of the statement of work, including operations and maintenance problems presented therein. The offeror should provide evidence of sufficient planning to show that work will be accomplished as required and on schedule, utilizing all available resources.

a. Demonstrate a firm understanding of the requirements and goals set forth in the scope of work?

SCORE /15

b. Does the proposal address each requirement and goal set forth in the scope of work?

SCORE /10

c. Does the proposal provide technical solutions to indicate requirements and goals will be met on schedule?  
SCORE /10

2. Soundness of approach (X%)

The proposal must clearly indicate that the offeror has performed adequate planning to accomplish the operation and maintenance tasks as defined in the Work Statement.

a. Does the proposal include a complete plan to accomplish each requirement, including subcontracting?  
(X%)

b. Does the offeror's plan demonstrate that appropriate personnel and equipment will be positioned efficiently to carry out the requirements? (X%)

c. Is the proper level of effort directed toward each requirement? (X%)

B. MANAGEMENT AREA (X%)

1. Program Management Controls (X%)

Furnish separate plans of operation in final draft format, as required in the SOW. Furnish an organization chart showing lines of authority, responsibility, and communication for management, supervisory, and technical personnel. Indicate what job classifications will be accomplishing the work items. Personnel management information such as hiring/firing authority, discipline, incentive plans, etc., should also be addressed.

2. Past Performance/Relevant Experience (X%)

Provide data on the level of experience in specific contracts of this type. Provide information on performance in these contracts, particularly as it relates to the offeror's overall abilities.

3. Key Personnel (X%)

Furnish a resume for proposed key personnel, both supervisory and technical. Field personnel should be included. Resumes must include education, experience, background, accomplishments, and other pertinent information.