

SUBJECT: Natural Resources Management System (NRMS) Update

1. The NRMS update for 1986 has a new format which includes some new data fields and new data bases. A NRMS working group met earlier this year to discuss how to make these changes as painless as possible during the updating process. They also made recommendations for improvements to some existing data fields, edit criteria and definitions. Most notably, we have expanded questions in the personnel area, added recreation area/facility status information and asked for additional user fee information.

2. The image listings require updating as usual. The current value (your answer last year) is given and need not be changed if the same answer is correct. If new questions were asked or if previous questions have been modified, the current value will show a zero and must then be updated.

3. The following list provides additions and changes that you should be aware of. With these exceptions the existing Appendix A to ER 1130-2-414 should be used for definitions.

DATABASE DESCRIPTION

PR\_STAT

New Data Fields:

-TOTAL MILES OF PROJECT BOUNDARY

(enter to the nearest whole number the total number of miles of project fee owned boundary line) This information is required by the 1988 update. However, please enter for this year as you can. Enter a zero if you require more time to accurately calculate this figure.

-NUMBER OF O&M SERVICE CONTRACTS

(enter the number in effect on the project during the fiscal year. This would exclude mowing, cleaning, trash pickup, gate attendants, park attendants, etc., but would not include BPA's, construction type contracts, law enforcement, etc.

-TOTAL COST OF O&M SERVICE CONTRACTS

(enter the total for the project to the nearest thousand dollars)

Changes: We split out the Code 710 Expenditure question into the following:

-COST SHARING EXPENDITURES (enter the total for the project to the nearest thousand dollars)

-CORRECTION OF SANITARY FACILITIES EXPENDITURES (enter the total for the project to the nearest thousand dollars)

PR\_USE

Recreation Days changed to Project Visitor Hours. (Enter to the nearest hundred, the monthly visitor hours of use for the project (January thru December) for the calendar year covered by this report. For example 5789 would be entered as 5800. \*\* Last year Scott Jackson, from the Waterways Experiment Station, arrived at conversion factors for visitor hours based on survey results from 117 recreation areas in six districts. A copy of this procedure is available for your information and to compare with results achieved in your areas. Scott found a fair amount of consistency in the average length of stay results (the factor used to convert from recreation days to visitor hours) for similar types of recreation areas regardless of their location across the country. It is still important, however, to conduct surveys at each project in order to accurately report visitation. If you would like a copy of this procedure please call [REDACTED]

SMSA

All SMSA data fields with the acronym SMSA have been changed to Metropolitan Statistical Area (MSA). The data base is now called MSA.

PERSNEL

In order to have better information on our personnel numbers and types the following additional questions have been added. Your image listings will show a zero for the new fields. The other personnel questions on the image listing are defined in ER 1130-2-414, appendix A.

-TOTAL FULL TIME PERMANENT RANGERS-(Enter the total number of permanent rangers employed during the previous FY. A full time permanent ranger is one who is a full time, (2080 hours per year), employee in the 025 job series. If a ranger spends time at more than one project, he/she will be counted on the project where the most time is spent and not counted on both projects. This includes supervisory or chief rangers. Do not count the resource (park) manager or assistant in this total.)

-TOTAL PART TIME PERMANENT RANGERS-(Enter the total number of permanent rangers employed in the 025 job series, less than full time, during the previous FY. This includes rangers with a "seasonal" appointment and those who work less than 40 hours per week.)

-TOTAL TEMPORARY RANGERS- (Enter the total number of temporary rangers employed during the previous FY. This also includes co-op students or others who have temporary appointments.)

permanent natural resources management personnel employed during the previous FY. Do not include managers, rangers, administrative, or maintenance personnel. This category would include persons in a natural resources management job series other than an O25, such as; foresters, landscape architects, biologists, contract specialists, engineering technicians, etc.. If a natural resources management specialist spends time at more than one project, he/she will be counted on the project where the most time is spent.)

-TOTAL OTHER TEMPORARY NATURAL RESOURCES MANAGEMENT SPECIALISTS -(Same as above except temporary appointment personnel.)

-TOTAL PERMANENT ADMINISTRATIVE SUPPORT PERSONNEL (Enter the total number of permanent administrative support personnel employed at the project during the previous FY. This includes clerk-typists, administrative assistants, budget analysts, computer assistants, etc.. This does not include managers, rangers, or maintenance personnel.)

-TOTAL TEMPORARY ADMINISTRATIVE SUPPORT PERSONNEL-Enter the total number of temporary administrative support personnel employed at the project during the previous FY. This includes clerk-typists, administrative assistants, budget analysts, computer assistants, etc.. This does not include managers, rangers, or maintenance personnel.)

-TOTAL FTE- (Enter the total FTE of all permanent and temporary natural resources management employees working at the project during the previous FY. Include the total FTE for all personnel reported in the above categories.)

NOTE: The above questions concerning personnel are by FY, as are the fiscal data fields, because the Corps keeps these records by FY.

-NUMBER OF VOLUNTEERS (enter the total number of persons performing volunteer work at the project during the calendar year.) A volunteer is any person who performs volunteer work for the Corps under the guidance of ER 1130-2-432.

-TOTAL VOLUNTEER HOURS (enter to the nearest hour for the CY as described in ER 1130-2-414)

-TOTAL INCIDENTAL EXPENSES (enter to the nearest whole dollar for the CY as described in ER 1130-2-414)

-VALUE OF VOLUNTEER SERVICE (enter to the nearest whole dollar as described in ER 1130-2-414)

LAW\_ENF Changes to correspond with Sections 327.21, 22, 23, 24 and 26 in Title 36.

AR\_MAIN NOTE: 1. Area data will be submitted to the NRMS for each designated recreation area within a project. A recreation area is a block of land developed and utilized for outdoor recreation purposes or covered under a long term license or lease agreement for recreation purposes. 2. Visitation is reported in visitor hours instead of recreation days of use.

New Data Fields:

- OPEN/CLOSE STATUS-Enter an "O" if ALL of this area was open ANY time during the CY.
- Enter a "P" if any portion of this area was closed during ALL of the report CY. This refers to areas in which some, but not all, developed facilities were closed to public use. "Developed Facilities" refers to constructed items such as buildings, boat ramps, roads, campsites, parking areas, etc. It does not refer to support facilities such as garbage cans or bumper blocks. Complete closure for a period of time (seasonal closure) does not constitute a partial closure. However, if a section of the area (i.e. one loop of a camping area) is closed throughout the report year, this would qualify the area as "P" for a partial closure.
- Enter a "C" if the recreation area was closed during ALL of the report year. Areas that were closed in prior years and remain closed throughout the report year would be included here.

NOTE: The above data must be entered for all recreation areas at the project to indicate if the area is open, closed or partially closed. This INCLUDES recreation areas closed as a result of the closure and consolidation program or for other reasons, even if they have previously been deleted from the NRMS data base. Areas where closure occurred prior to 1980 need not be entered. Discontinue the use of X or XX used previously to denote closures. Do not report a recreation area in more than one category.

-MONTH AREA CLOSED-(if you indicated that the area was closed or partially closed (see definitions above) fill in the month that action was taken. For example, September would be shown as 09.

-YEAR AREA CLOSED-(if you indicated that the area was

closed or partially closed fill in the year closed. For example if the area was closed during 1982, you would respond 82.

NOTE: if closure actions were taken on more than one date, enter the date that you consider to be the most significant.

FACILTS

The FACILTS Database is now called: OPEN\_FC. It contains information relating to facilities that are open to the public. Facilities that are closed to the public because they are in closed or partially closed areas should only be listed in the CLOSED database. In addition to existing data fields, some new data fields have been added:

- NUMBER CAMPSITES WITH HOOKUPS-(enter the number of campsites that have a hookups, i.e. water, electric, sewer. A site with more than one type of hookup would only be counted once. A site with only one hookup would also be counted as one.
- CAMPSITES WITH ELECTRIC HOOKUPS (replaces elec. hookups data field)
- CAMPSITES WITH WATER HOOKUPS
- CAMPSITES WITH SEWER HOOKUPS

CLOSED

This is a new Database and therefore is not listed on your image listing. Extra sheets are provided for you to use when needed. When entries are made in the AR\_MAIN Database concerning closed or partially closed areas, enter data in the CLOSED Database relating to recreation facilities that are presently located in closed areas and are officially closed to the public.

NOTE - Facilities that are open to the public should only be entered in the OPEN\_FC Database. Do not double count.

PRO\_FEE

NOTE: according to ER 1130-2-404, Recreation Use Fees, there are three categories of recreation fees that may be charged. They are campground use fees (including fees for individual campsites, group camp areas and visitor fees), Special Facility Permit Fees, which include fees for reserved group use of special facilities (i.e. group picnic shelters, multipurpose courts, athletic complexes, etc.), and Special Event Permit Fees, for events including boat regattas, etc.

The With/Without Electricity Data field is replaced with:

- HIGH PROPOSED FEE W/O ELECTRICITY
- LOW PROPOSED FEE W/O ELECTRICITY

- HIGH PROPOSED FEE WITH ELECTRICITY
- LOW PROPOSED FEE WITH ELECTRICITY

NOTE - enter to the nearest cent the high and low proposed daily fee to be charged for camping. For example, \$8.50 would be entered as 850. If only one fee is proposed, enter that fee as both the high and low fee.

New Data Fields:

NOTE: The following two data fields refer to the range of proposed fees to be charged for special facility permits in this area. For example, if there are several picnic shelters in this recreation area renting for different fees, enter the lowest fee and highest fee proposed. If the entire area is reservable in one fee, enter the individual shelter fee (if available on an individual basis) and the highest area reservation fee.

- HIGH SPECIAL FACILITY PERMIT FEE
- LOW SPECIAL FACILITY PERMIT FEE (Enter, to the nearest cent, the highest and the lowest special facility proposed fee to be charged in this recreation area. If no special facility fees are proposed enter zero. If only one fee is proposed enter that fee as both the high and the low fee.)
- CAMPGROUND VISITOR USE FEE (Enter to the nearest cent the proposed fee for each campground visitor. This is visitors to campers already registered in the campground. Where fees are variable (i.e. individual or walk-in differs from carload fee, etc.), enter the average proposed fee.)
- HIGH PROPOSED GROUP CAMP FEE
- LOW PROPOSED GROUP CAMP FEE (Enter to the nearest cent the highest and lowest proposed group camp fee in this recreation area. For example if there are several group camp areas in the recreation area renting for different fees, enter the lowest fee and the highest fee proposed. If only one fee is charged, enter that fee in both categories)

NOTE: A group camp area is one that is specifically designed for group use and is normally used on a reservation basis. Do not count separate sites.

CUR\_FEE      New Data Fields:

- SPECIAL EVENT REVENUES (Enter to the nearest whole dollar, the total fees collected from the issuance of special event permits in this recreation area during the report FY. A special event that occurred outside of the recreation area or in more than one area should be entered in the recreation area most closely associated with the special event)
- SPECIAL FACILITY PERMIT REVENUES (enter to the nearest whole dollar, the total special facility permit fees collected during the report FY)
- CAMPGROUND USE FEES (Include all revenue from campground fees including group camp fees, individual site fees, reservation fees (if any) and visitor fees) Enter to the nearest whole dollar.
- TOTAL RECREATION AREA REVENUE (Enter to the nearest whole dollar, the total fees collected at this recreation area during the report FY) This includes special event permit fees, special facility permit fees, and campground use fees.

This information is provided to assist in updating the NRMS for this year. The Natural Resources Management System regulation, ER1130-2-414, and the Appendix A definitions are in the process of being redone to reflect these changes. It will be distributed for field review prior to finalizing. We hope to make the NRMS a system that will be relevant for our needs and accurate enough to be used at all levels for the pertinent information it contains.

POC's - [REDACTED] or [REDACTED]

[REDACTED]. Call if you have questions or problems concerning this update. It is necessary that each district complete the image listing markup accurately and in time for the district representative to attend the update workshop from 4-8 January in Fort Worth. Information on the workshop is included in a separate letter.