

Operations and Regulatory Community of Practice

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Communities of Practice (CoP) are the People

- You are a part of the Operations & Regulatory CoP
- You may be a member of a number of CoPs being developed
- Each CoP is learning how to communicate inside the agency & outside

Tools to assist CoPs communicate

- The Natural Resources Management (NRM) Gateway is a repository of knowledge created by the NRM CoP.
- The Operations & Regulatory Gateway is being modeled after some of the principles of the NRM Gateway.

Headquarters Information Management (HQ IM)

- Has leased two tools that they will license out to help CoPs communicate
 - Tomoye Simplify
 - Groove
- Our plan -- Operations & Regulatory Gateway will incorporate these tools into their web presence

Examples of Current NRM Gateway Communications

NRM Smart Book

NRM Network

Subject Matter Experts & Topics

Policy Reviews

www.CorpsLakes.us (End User Driven)

Partnership CD (Tool for managers)

NRM Smartbook (Internal only)

A way to find people that have the responsibility for an NRM program

The Smart Book listings are a subset of the NRM CoP members. Not a CoP substitute.

The screenshot shows the 'NRM SmartBook - Points of Contact' web interface. On the left is a vertical logo for 'SmartBook Points of Contact'. The main content area has a title 'NRM SmartBook - Points of Contact' and a search section with a dropdown menu for 'Select a Topic Area', a 'Select by Office' dropdown, a search input field, and a 'Go!' button. Below the search section is a welcome message: 'Welcome to the NRM SmartBook. Please use the drop down boxes above to view a contact list by topic area or District/Division. You may also use the search box to find individuals.' It also states 'Individuals are able to edit their contact information within the system.' and includes a link for 'Instructions'.

Smartbook Objectives

- Identify employees responsible for program area (supervisor directed)
- One button email to Program Development Teams, Subject matter experts, Division & District contacts
- Link to subject area on web

NRM Network (Internal/External)

- Practitioner's area to ask questions
- Available on the web
- Requires a reviewer
- Email to group
- Answers cataloged by reviewer



The screenshot shows a web form titled "Submit your Question" with the following fields and buttons:

- Name:
- Office Symbol:
- E-mail:
- Question:
- Submit Reset

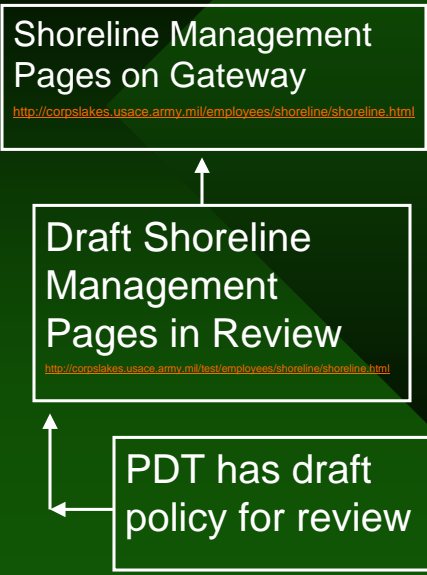
A vertical logo on the left side of the form reads "NRM Network Questions & Answers WORK".

Subject Matter Experts & Topics

- Best practices
- Policies & procedures
- Program summary
- References
- Frequently Asked Questions



Policy Reviews



www.CorpsLakes.us

- For the Citizen
- Supports Federal Enterprise Architecture (www.Recreation.gov)
- Does not replace existing Corps Websites
- Consistent Look & Feel for recreation opportunity



Partnership CD

- Tool for managers
- Consistent message to the public
- Links to web site with updated information
- Partnership success stories and pages dedicated to partners with standing MOA/MOUs



Modeling http://Operations.usace.army.mil

Operations & Regulatory Gateway

US Army Corps of Engineers

Home Visitors People Forums Learning BMPs Programs News/Events Search

Help • Contact Us • RSS

Communities of Practice

- Home
- Operations & Regulatory
- Blue Collar
- Hydropower
- Information
- Natural Resources Management
- Navigation
- Operations Project Managers
- Regulatory
- Safety

Business Processes

- Acquisition
- Administration
- Communication & Marketing
- Environment
- Financial Management
- Human Resources
- O&M Plans
- Policy & Procedures
- Programs & Partnerships
- Related Sites
- Research & Development
- Safety, Security & Risk Management
- Tools
- Tools/All

Operations & Regulatory Notes

Welcome to the OPS Community

Quick Links

- US Constitution
- Emergency Response

Contacts

- OPS Newsletter
- Field Office Directory

Discussion Forums

- OPS Managers Network

Overview of each Sub-CoP

Operations & Regulatory Community Headlines

Hydropower

New Postings	Important News Items	Upcoming Events
<ul style="list-style-type: none"> • 05/11/04 - Hydropower Strategic Workshop Presentations • 05/11/04 - Hydropower Strategic Workshop Notes • 06/03/04 - July 2004 Hydropower Conference 		

Natural Resources Management

New Postings	Important News Items	Upcoming Events
<ul style="list-style-type: none"> • 10/26/04 - Lertz and Clark Henry / Current Issues • 10/27/04 - NRRS Correspondence - Corps NRRS Program Manager E-mail • 10/05/04 - NRRS Correspondence - Corps NRRS Program Manager E-mail 	<ul style="list-style-type: none"> • 11/20/04 IMBA Trail Crew Crew - Nominations for 2005 Schedule - Suppines 11 November 2004 • 10/20/04 Volunteer Program Policy Change • 10/20/04 Revised Excursion User Fee Policy - Annual Day User Fees 	<ul style="list-style-type: none"> • November 6 - 10, 2004 NAAIW 2004 Conference • November 16 - 17, 2004 21st Century Trail A Universal Approach to Trail Design • November 16 - 20, 2004 National Association for Interpretation - National workshop

Operations Project Managers

New Postings	Important News Items	Upcoming Events
<ul style="list-style-type: none"> • 06/24/04 - 2004 Annapolis Operations Project Manager Progress Course 		

Item is restricted to U.S. Army Corps of Engineers and will open in a new window.

Privacy and Security Notice

Operations & Regulatory Gateway

[Home](#) [Visitors](#) [People](#) [Forums](#) [Learning](#) [BMPs](#) [Programs](#) [News/Events](#) [Search](#)

- Home – overview of all Sub-CoPs
- Visitor – public pages on the web
- People – smartbooks, directories, etc.
- Forums – AKO, Web Q&A, future Groove launch point, etc.
- Learning – Libraries, PROSPECT, Training, etc
- Programs – Programs that support business area
- News/Events – more detail than overview

Business Process

Business Processes

- [Headquarters](#)
- [Administration](#)
- [Communication & Marketing](#)
- [Environment](#)
- [Financial Management](#)
- [Human Resources](#)
- [O&M Plans](#)
- [Policy & Procedures](#)
- [Programs & Partnerships](#)
- [Related Sites](#)
- [Research & Development](#)
- [Safety, Security & Risk Management](#)
- [Teams](#)
- [Tools/AIS](#)

- Above the programs line items
- Common to all Sub-CoPs
- Overview at operations home level
- Tailored under each Sub-CoP

New Items

- Hydropower meeting notes
- Navigation policies
- Operations Managers PROSPECT presentations

What's Next - Groove

- Groove is a communications tool for Project Delivery Teams
- Designed to serve groups of 25 or less
- Allows for threaded discussion and chat room conversations
- Allows review by multiple editors (virtual documents work)
- Allows "Place Ware" type presentations of PowerPoint files

Groove – it is:

Encrypted (safe for communications)

Powerful, useful

Licensed product (Corps has 20,000)

Available to Corps partners

Ours for the next 7 years

Who should have Groove

- If you are an Operations Project Manager
- If you are on a national PDT
- If you need to have encrypted conversations
- If you want to use Groove as a training tool to share PowerPoint files
- If you want to share directories, files that can not be sent via email
- If you want to work on word files virtually

You should get Groove

What you should know about Groove

- You are in control
- It functions like a second email system to be checked
- There is no Information Management (IM) backup at this time – due in 2005
- You invite attendees – no one but invitees is aware of workspace
- A copy of the files you place in the workspace is placed on the computers of all attendees – File Management is of concern
- If you delete the workspace, it is deleted from all invitees computers (unless directory sharing)
- Make sure CFMS works after Groove is installed (some difficulty for some systems)

Operations Starting Point Workspace

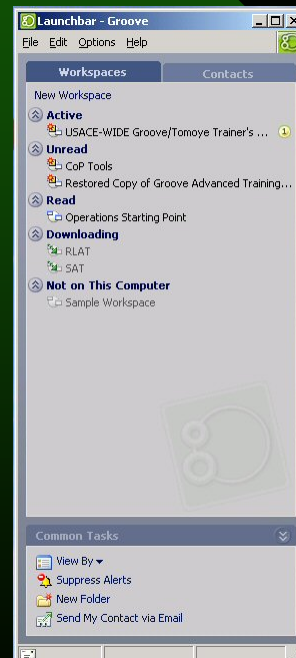
- I will be creating a workspace for Operations Senior Policy and Sub-CoP leaders to begin working
- I will ask each of the Sub-CoPs leaders for their recommendations for license holders and development of other Workspaces
- I will post Groove information on the Forums page of the Operations Gateway

Groove process

- Request License (one per email account – up to 5 machines per license)
- Install Groove on computer with min. 10 megs free (we recommend a couple of Gigs min.)
- Join ongoing workspace to become familiar with properties (Attend training where available)
- Begin sharing – note if you want others to know about a product produced in Groove you must send it to someone with a Tomoye License or a webmaster (Operations - Virginia Dickerson, webmaster)

Groove Launch Bar

- Workspaces and Contacts
- Invite other Groove users – (recommended they have Groove installed on their computers before invitation sent – use Groove Directory rather than CE Outlook)
- Minimum of 2 managers recommended



Workspaces are unique

The screenshot shows the Groove workspace interface. A yellow callout box labeled "Member and Online Status" points to the "Workspace Members" pane on the right, which lists "Kathleen Perales/USACE HQ-DC" as "Online". Another yellow callout box labeled "Chat" points to the "Chat" pane on the right, which has a "Type here" input field. A third yellow callout box labeled "Workspace Navigation Tab" points to the "Home" tab in the bottom navigation bar. The main content area displays a welcome message and a list of recommendations.

Discussion

The screenshot shows the "Discussion" window in the Groove workspace. A yellow callout box labeled "Subject of discussion" points to the "Subject" column in the discussion table, which contains the text "Start a Discussion - Choose a title that is short and meaningful". Another yellow callout box labeled "Window view of complete item" points to the expanded discussion item below the table, which shows the full text of the message and its metadata. The discussion text includes instructions on how to use the workspace, such as adding attachments and links.

Tomoye

- Is the publishing tool to post to the web
- Limited by the number of licenses (2,000)
- Limited by protocol within the CoP for posting authority

More coming....

- Active Directory and Share Point are in process
- Autonomy search engine is on the way

Stay tuned!

<http://Operations.usace.army.mil>

The screenshot shows the 'Operations & Regulatory Gateway' website for the US Army Corps of Engineers. The page features a navigation bar with links for Home, Visitors, People, Forums, Learning, BMPs, Programs, News/Events, and Search. A sidebar on the left lists 'Communities of Practice' (including Blue Collar, Highperform, and others) and 'Business Processes' (including Acquisition, Administration, and others). The main content area is titled 'Operations & Regulatory Notes' and contains a 'Welcome to the OPS Community' message. At the bottom, there are sections for 'Quick Links' (including US Operations and Emergency Response) and 'Contacts' (including OPS Newsletter and Field Office Directory). A 'Discussion Forums' section for 'OPS Managers Network' is also visible.