

Example 1 - Letter of Appreciation



**DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WHATAGREAT LAKE
ANYWHERE, USA**

Ivan B. Philanthropist
President
The Beneficial Foundation
1300 Irving Drive
Washington, DC 20007

Dear Mr. Philanthropist:

I want to thank you and your board of directors for the generous donation of \$22,000 awarded yesterday to the Friends of Whatagreat Lake for our K-12 Wildlife Education Program. We are extremely grateful for this support that will enable us to extend our program to more than 500 students throughout the greater Walden Bay area.

The Wildlife Education Program will help students apply math and science skills to the natural world around them, and will encourage community involvement in the conservation of natural resources. The program will extend the classroom to the Whatagreat Lake in a unique partnership that pairs teachers and students with wildlife biologists and trained volunteers.

On behalf of all of our staff and volunteers, thank you again for your confidence and financial assistance.

Sincerely,

Jonathan Doe
Operations Project Manager
Whatagreat Lake