



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

OCT 19 2009

S: 15 November 2009

CECW-CO

MEMORANDUM FOR CHIEFS, OPERATIONS AND NATURAL RESOURCES
MANAGEMENT, MAJOR SUBORDINATE COMMANDS AND DISTRICTS

SUBJECT: Requesting Nominations for an Administrative Representative to the Natural
Resources Management Career Development Steering Committee

1. I request that you submit up to three nominations to fill the Administrative representative vacancy, on the Headquarters, U.S. Army Corps of Engineers (HQUSACE) Natural Resources Management (NRM) Career Development Steering Committee. Each nominee should have a broad knowledge base of the Corps to include a thorough understanding of the Corps' personnel, financial management (CEFMS), resources management (P2), correspondence, budget management and filing systems management functions.
2. The Career Development Steering Committee consists of one NRM representative from each division and one representative each from the maintenance and administrative business functions. The committee serves as an HQUSACE advisory team on career development and training issues within the NRM community. The committee has developed the NRM Recruitment DVD, the Career Development Guide, updated the Safe Self training CD and brought to fruition the inclusion of Corps Park Rangers into the 401 professional series. The committee is developing an exportable on-line product to satisfy the "upfront" training needs for new NRM employees and will continue to provide products and tackle new initiatives to help support all NRM team members in developing and achieving their career plans and goals.
3. Committee members generally serve three-year terms and meet approximately two weeks per year. Additional workload may be required for subcommittee assignments and tasks. Travel and per diem are funded through the committee's budget provided by HQUSACE.
4. Please forward your nominations to Ms. Marilyn Jones, NRM Career Development Steering Committee Chair, Tioga-Hammond and Cowanesque Lakes Project, 710 Ives Run Lane, Tioga, PA 16946, **by 15 November 2009**. To help maintain a balance of experiences and a diversity of viewpoints, it is recommended that the nominations include individuals from projects and districts. Your nominations should address the above knowledge factors and include a summary of the person's experience and involvement in career development and training. Ms. Jones will forward the committee's recommendation to CECW-CO for final approval. Questions regarding the committee or this request should be directed to Ms. Jones at (570) 835-0101.

FOR THE COMMANDER:


MICHAEL G. ENSCH
Chief, Operations
Directorate of Civil Works