DEPARTMENT OF THE ARMY



U.S. ARMY CORPS OF ENGINEERS WASHINGTON, D.C. 20314-1000

S: 12 September 2003

CECW-ON

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS AND DISTRICT COMMANDS, CHIEFS, OPERATIONS DIVISIONS

SUBJECT: Nominations For Special Assignment - Corps Participation in the Lewis and Clark Bicentennial Signature Events

- 1. Beginning in October 2003 and running through September 2006, the Lewis and Clark Bicentennial will be commemorated through a series of 16 Signature Events. These events correspond to major events/actions during the Expedition, are multicultural in nature, and have the potential for attracting major visitation. The U.S. Army Corps of Engineers will participate in the Signature Events by providing (1) an exhibit and team members to staff it; (2) park ranger support for nearby Corps projects; and (3) park ranger support for Corps II, the federal interagency Lewis and Clark traveling exhibit.
- 2. Signature Event dates and locations for the first half of the commemoration are:

Name of Signature Event	Dates	Location
Falls of the Ohio	October 14-26, 2003	Louisville, KY/Clarksville, IN
Three Flags Ceremony	March 10-14, 2004	St. Louis, MO
Expedition Departure - Camp River DuBois	May 13-16, 2004	Hartford/Alton, IL
St. Charles - Preparations Complete, the Expedition Faces West	May 14-23, 2004	St. Charles, MO
A Journey Forth	July 3 – 4, 2004	Kansas City, MO/Atchison & Leavenworth, KS
First Tribal Council	July 31-August 3, 2004	Fort Atkinson/Omaha NE
Oceti Sakowin Experience	Aug 27-Sept 26, 2004	Chamberlain/Oacoma, SD
Circle of Cultures	October 22-31, 2004	Bismarck, ND

- 3. Based on what is known to date, we will need 5-25 individuals to assist at each of the Signature Events. Participating Corps team members must be available on site during the entire Signature Event. For those events that are more than 10 days in duration (Louisville, KY/Clarksville, IN; and Chamberlain, SD) team members must be available for 10 consecutive days, including travel days.
- 4. We are looking for the best-suited people for this effort since the Signature Events are expected to draw 20,000 100,000 visitors depending on location. Duties will involve direct interpretation to youths and adults, manual labor, a large amount of walking and working in all weather conditions for up to 10 hours per day dealing with a large volume of visitors. Class B

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Duty uniform will be worn per enclosure for those authorized to wear it. Travel and per diem will be the home district's responsibility. Overtime should be authorized for all participants. Nominees are assumed to have their supervisor's approval to participate in this effort.

- 5. Please provide the names of individuals from your division who would like to assist in this effort by completing the enclosed form. Use the following criteria as a guide in selecting the nominees:
 - a. GS-09 and above permanent employees.
 - b. Extensive experience in dealing with youths and adults.
 - c. Background in interpretation.
 - d. Interest in the Lewis and Clark Expedition
- 6. Ms. Jeannine Nauss, National Lewis and Clark Bicentennial Coordinator, is my point of contact for this effort. Please submit your nominations via email to her by COB 12 September 2003. Any questions with regard to this effort should be directed to Ms. Nauss at (402) 697-2532. Following final selection announcement, direct contact will be made with the individuals selected to work out the final details of their participation

FOR THE COMMANDER:

2 Encls

ROBERT H. GRIFFIN
Major General, USA
Acting Director of Civil Works

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DISTRIBUTION:

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COMMANDER, GREAT LAKES & OHIO RIVERS DIVISION, ATTN: CELRD-ET-CO-R
COMMANDER, BUFFALO DISTRICT, ATTN: CELRB-CO-TB
COMMANDER, CHICAGO DISTRICT, ATTN: CELRC-CO
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COMMANDER, HUNTINGTON DISTRICT, ATTN: CELRH-OR
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COMMANDER, NASHVILLE DISTRICT, ATTN: CELRN-OP-T-N
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COMMANDER, PACIFIC OCEAN DIVISION, ATTN: CEPOD-ET-C
COMMANDER, ALASKA DISTRICT, ATTN: CEPOA-CO-OR
COMMANDER, HONOLULU DISTRICT, ATTN: CEPOH-EC-T
COMMANDER, SOUTH ATLANTIC DIVISION, ATTN: CESAD-CM-OC
COMMANDER, CHARLESTON DISTRICT, ATTN: CESAC-TS-O
COMMANDER, JACKSONVILLE DISTRICT, ATTN: CESAJ-CO-OM
COMMANDER, MOBILE DISTRICT, ATTN: CESAM-OP-TR
COMMANDER, SAVANNAH DISTRICT, ATTN: CESAS-OP-SR
COMMANDER, WILMINGTON DISTRICT, ATTN: CESAW-OP-TN
COMMANDER, SOUTH PACIFIC DIVISION, ATTN: CESPD-CM-O
COMMANDER, ALBUQUERQUE DISTRICT, ATTN: CESPA-OD-O
COMMANDER, LOS ANGELES DISTRICT, ATTN: CESPL-CO-O
COMMANDER, SACRAMENTO DISTRICT, ATTN: CESPK-CO-O
COMMANDER, SAN FRANCISCO DISTRICT, ATTN: CESPN-CO-O
COMMANDER, SOUTHWESTERN DIVISION, ATTN: CESWD-ETO
COMMANDER, FORT WORTH DISTRICT, ATTN: CESWF-OD-R
COMMANDER, GALVESTON DISTRICT, ATTN: CESWG-OD-O
COMMANDER, LITTLE ROCK DISTRICT, ATTN: CESWL-OP-ON
COMMANDER, TULSA DISTRICT, ATTN: CESWT-OD-R
COMMANDER, ENGINEER RESEARCH AND DEV. CENTER, ATTN: CEERD-EE
COMMANDER, ENGINEER RESEARCH AND DEV. CENTER, ATTN: CEWES-EE-R
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Required Class B Duty Uniform – Lewis and Clark Events

Because you will be interacting with other federal agencies, local officials and a large number of visitors in one location, it is very important that you portray a neat and professional appearance. You will be contacted at a later date concerning appropriate seasonal items depending upon location and time of year.

Campaign Hat, Straw or Felt Yes Worn level. Castle emblem and hat band required Hat Band Yes Required with Campaign Hat with braid on wearer's Worn on Campaign Hat, centered on front 1/2" above Chin Strap Optional None Optional None Optional None Optional None Optional Worn over Duty Jacket only Overshell Jacket, Duty (Ike) Yes Worn with zipper closed and with tie Parka, Waist/Hip Length Optional Worn over Duty Jacket only Overshell Jacket Optional None SHIRTS Long Sleeve, Duty Yes Worn tucked in. Necktie required. Sleeves never no Short Sleeve, Duty Yes Worn tucked in. Necktie required only with Duty Jacket None None SECTIE AND RETAINER Clip-on or Four-in-hand Yes None Positioned near fourth button from top. Cross tie Yes Clip-on/Four-in-hand may be substituted TROUSER / SKIRT Trouser, Cool/Warm Weather Yes Must be worn with belt. Skirt, Cool/Warm Weather Optional Solid black only. Gloves Optional Solid black plain only. Gloves Optional Worn centered on shirts and all outerwear except raincoat works and selection shirts and all outerwear, except raincoat FOOTWEAR Shoe/Boot/Pump Yes Black, polished, plain toe. May be safety footwear. FOOTWEAR Shoe/Boot/Pump Yes Socks & Hosiery Yes Socks & Folid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks & Hosiery Yes Socks - Solid black, plain only. Hosiery - Neutral of Socks - Solid black, plain only. Hosiery -	CTIONS	SPECIAL RE	REQUIRED?	ITEM	
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Note: If an item is not listed, it is NOT authorized to be worn.	<u> </u>	be worn.	s NOT authorized to	Note: If an item is not listed, it is	

Key: Optional - May be worn if warranted by conditions (i.e., cold weather). However, if such a garment is worn, it must be the authorized item.

Lewis and Clark Special Events Team Questionnaire Please answer the following questions.

Na	me: Work Phone Number:		
Dis	strict:		
1)	Have you attended the Corps Interpretive Services PROSPECT training?	Yes □	No □
2)	Do you perform interpretive services as part of your regular duties?	Yes □	No □
3)	Have you attended any of the Lewis and Clark Training Academy sessions?	Yes □	No □
4)	Have you had any Lewis and Clark training outside of the Academy? i) If yes, explain:	Yes 🗆	No □
5)	Have you attended any Lewis and Clark conferences?	Yes □	No □
6)	Have you performed any of the following?		
	Program Type	Yes	No
	Staffed a Corps booth at a vender show		
	Presented: Community or school group programs		
	Lewis and Clark programs		
	Campfire programs		
	Taught a session/class (PROSPECT, in-house training, etc.)on any aspect of the C	orps	

7) In which Signature Event(s) are you interested in participating (first priority, second, etc.)?

Location	Dates	Indicate by priority
Louisville, KY/Clarksville, IN	October 14-26, 2003	
St. Louis, MO	March 10-14, 2004	
Hartford/Alton, IL	May 13-16, 2004	
St. Charles, MO	May 14-23, 2004	
Kansas City, MO/Atchison & Leavenworth, KS	July 3 - 4 2004	
Fort Atkinson/Omaha NE	July 31-August 3, 2004	
Chamberlain/Oacoma, SD	Aug 27-Sept 26, 2004	
Bismarck, ND	October 22-31, 2004	

8)	If the event(s) selected is in Louisville, KY/Clarksville, IN or Chamberlain, SD, which 10-day period
	are you interested in working?

9)	Are you restricted in the number of days you can participate in L&C events in FY04?	Yes □	No □
If ve	es, how many days, including travel, would you be available?		