



**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE ASSISTANT SECRETARY**  
**INSTALLATIONS, ENERGY AND ENVIRONMENT**  
**110 ARMY PENTAGON**  
**WASHINGTON DC 20310-0110**

SAIE-ESO

S: 8 October 2020

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Secretary of the Army Environmental Awards for 2021**

1. I am pleased to request nominations for the 2021 Secretary of the Army (SecArmy) Environmental Awards. The SecArmy Environmental Awards recognize outstanding performance and excellence in environmental stewardship by Army installations, teams, and individuals. The SecArmy award winners also represent Army in the Secretary of Defense (SecDef) Environmental Awards competition.

2. Guidance for the 2021 SecArmy Environmental Award nominations is provided in enclosure 1. Nominations are requested for six installation and three individual/team award categories for accomplishments during the period 1 October 2018 through 30 September 2020.

a. The six installation categories are:

- Natural Resources Conservation, Large Installation (>10,000 acres);
- Environmental Quality, Industrial Installation;
- Environmental Quality, Overseas;
- Sustainability, Non-Industrial Installation;
- Environmental Restoration, Installation; and
- Cultural Resources Management, Small Installation ( $\leq$ 10,000 acres).

b. The three individual/team award categories are:

- Sustainability;
- Cultural Resources Management; and
- Environmental Excellence in Weapon System Acquisition, Small Program.

3. All nomination packets must be formatted in accordance with the 2021 SecArmy guidance in enclosure 1, and must also follow 2021 SecDef Environmental Awards Program guidance once that is published. A checklist (enclosure 2) and a Nomination Cover Sheet (enclosure 3) are provided to facilitate the preparation of nomination packages. Guidance for SecDef Environmental Awards will be posted at <https://www.denix.osd.mil/awards> when it becomes available.

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4. Commands, Direct Reporting Units (DRU), and Soldier System Centers (SSC) will determine their one top nominee for each SecArmy award category. One nomination for each award category will be submitted electronically by each Command, DRU, and SSC no later than 8 October 2020, to the point of contact identified below. The SecArmy Environmental Award winners will be announced in January 2021, and submitted to the SecDef competition by the end of February 2021.

5. I want to ensure that your extraordinary efforts and accomplishments in the Army Environmental Program are recognized and rewarded by the Army's Senior Leaders. I encourage your full participation in the SecArmy Environmental Awards.

6. The point of contact for this action is Ms. Lorri Schwartz at (571) 363-7511, (703) 693-3937, or [lorri.a.schwartz.civ@mail.mil](mailto:lorri.a.schwartz.civ@mail.mil).

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AMY L. BORMAN  
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