



**DEPARTMENT OF THE ARMY**  
U.S. ARMY CORPS OF ENGINEERS  
441 G STREET NW  
WASHINGTON, D.C. 20314-1000

S: 15 November 2013

CECW-CO-N

MEMORANDUM FOR CHIEFS, OPERATIONS, MAJOR SUBORDINATE COMMANDS  
AND DISTRICT COMMANDS

SUBJECT: Request for Nominations for the 2013 Excellence in Partnerships Award

1. I'm pleased to request your nomination of an outstanding partner within your area of responsibility for the U.S. Army Corps of Engineers Excellence in Partnerships Award. This award, which is co-sponsored by the Corps of Engineers Natural Resources Education Foundation, will be presented in the Spring of 2014 at a location to be determined.
2. The Excellence in Partnerships Award was created to recognize outstanding contributions by a partner providing substantial support to the Corps Recreation and/or Environmental Stewardship programs. Each MSC will electronically forward one nomination package assembled in accordance with the enclosed criteria to Mr. Joel Miller, CESPNO-NRM, no later than 15 November 2013.
3. A selection committee will review the nominations and provide me with a recommendation for final selection. The winner will be honored at an awards ceremony and HQUSACE will provide travel funding for a representative of the winning organization to attend, if travel is required.
4. My POC for this activity is Mr. Joel Miller, Natural Resources Specialist, CESPNO, and can be reached at (707) 431-4554 or via e-mail at [joel.d.miller@usace.army.mil](mailto:joel.d.miller@usace.army.mil).

Encl

A handwritten signature in blue ink, reading "James R. Hannon", is positioned above the typed name.

JAMES R. HANNON  
Chief, Operations and Regulatory  
Directorate of Civil Works

## **Excellence in Partnerships Award Nomination Criteria**

**Purpose of the Award** - The U. S. Army Corps of Engineers Excellence in Partnerships Award was created to recognize outstanding contributions of any partner organization which has participated in the Corps recreation or environmental stewardship activities and/or projects.

**Eligibility** – Corps partners who have provided substantial support to operations in the recreation and/or environmental stewardship arena.

**Definition – A Partner is** any organization whose partnership with the Corps results in the enhancement of and contributions to the Corps mission, particularly in regard to natural resources management.

**Nomination Package** - The nomination package will include the following:

- Corps project name
- Corps point of contact
- Partner's name
- Partner's point of contact
- Corps Project Mailing address
- Corps Project Phone number
- A narrative describing the nominee's accomplishments:
  - Should be a concise description of the nominee's project(s) or efforts that shows why the partner should be recognized.
  - Must address the criteria described below to enable the review committee to easily compare nomination packages.
- The narrative requirements:
  - a maximum of three single-spaced pages
  - using 12 point Times New Roman font
  - 1-inch margins
  - up to four pages of support material, including photographs and letters of recommendation may be attached. Photographs should be digital, at least 300dpi and properly identified.
- The entire nomination package will be submitted electronically.

**Nomination Criteria** - Nominations will be judged on the following criteria:

- (1) Creativity and Originality - The nominee has shown creativity and originality in serving the public and assisting the Corps in meeting the needs of its customers.
- (2) Improvement in Public Awareness - Enhancing the public's awareness of the Corps Recreation and/or Environmental Stewardship missions.
- (3) Public Education - Providing members of the public with significant opportunities to acquire the knowledge, values and attitudes related to Corps projects and public lands in general.
- (4) Accomplishment of Management Objectives - Accomplishing management goals and objectives and has assisted the Corps in accomplishing work items that could not have been accomplished without the partnership.
- (5) Involving Other Partners - The partnership has increased community involvement and understanding of the Corps role in serving the Nation.
- (6) Serving Diverse Audiences - The partnership has strengthened and improved the Corps ability to provide good customer service by developing programs that are accessible and sensitive to the needs of diverse audiences.

The nominee's efforts should have been completed within the **preceding two calendar years** and should result in the completion of field level products, projects or programs.

**Nomination Process** – Each MSC will forward one nomination package to Joel Miller CESPNO-NRM (joel.d.miller@usace.army.mil) NLT 15 November 2013. A selection committee will review the nominations and provide a recommendation to the Chief, Operations HQUSACE.

The winner will be honored in the spring of 2014 at a location to be determined. If the ceremony requires travel by the award winner, funding for a representative of the partner organization will be provided by HQUSACE and administered through invitational travel orders so they may be there with your Corps representative to receive this recognition.