



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
U.S. ARMY CORPS OF ENGINEERS  
441 G STREET, NW  
WASHINGTON, DC 20314-1000

CEMP-CE

FEB 03 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Call for Nominations for 2012 Chief of Engineers Awards of Excellence

1. I am pleased to announce that nominations are now open for the 2012 Chief of Engineers Awards of Excellence Program. Submissions must be made by 16 April 2012, with possible earlier internal division deadlines. All U.S. Army Corps of Engineers employees and teams, regardless of organizational element, are encouraged to submit nominations.
2. This program combines the USACE Sustainability Awards, Energy Hall of Fame, and the Design and Environmental Awards Programs in order to streamline the nomination process. Changes to these programs are explained in the enclosure.
3. This awards program recognizes and rewards exceptional performance by individuals and teams demonstrating excellence in overall quality, sustainability, or energy performance by supporting goals of USACE, such as those of the USACE Sustainability Plan and Executive Order 13514. Some award categories are modeled after those in the GreenGov Presidential Awards program and only the winners and honorable mentions from this program will be asked to apply for the GreenGov Presidential Awards.
4. We are making significant progress toward design excellence and implementing energy efficient and sustainable solutions but we must continue to adopt new strategies and tools to reduce our impacts on the environment and surrounding communities. I look forward to seeing the evidence, through your nominations, of your efforts to help the Nation realize a more efficient, effective, and sustainable future.
5. Your designated Sustainability Points of Contact will help to manage the submission process. Those contacts and submittal requirements are provided in the enclosure.

Encl

*This is a wonderful way to recognize our "warriors." Thanks for your support to this program!*

  
MIRDITH W. B. TEMPLE  
Major General, USA  
Acting Commander

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SUBJECT: Call for Nominations for 2012 Chief of Engineers Awards of Excellence

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2012 Chief of Engineers Awards of Excellence Program  
Submission Requirements  
**DUE NLT 16 APRIL 2012**

1. **Purpose.** This paper explains changes to the Chief of Engineers Design and Environmental Awards (DEAP), Energy Hall of Fame, and the USACE Sustainability Awards programs resulting from the consolidation of these programs and how to apply to the Chief of Engineers Awards of Excellence. Other requirements and points of contact are also provided. Nominations are now open and will close on 16 April 2012. The Sustainability POCs identified below will establish and communicate internal organizational deadlines for submission of materials.

2. The 2012 DEAP will close its nomination website on 29 January 2012 and will open the renamed Chief of Engineers Awards of Excellence website on **13 February 2012**. Submissions already made to the DEAP website need NOT reapply, as those submissions will carry forward for competition in the newly consolidated program. Additional nominations are encouraged and may be submitted through 16 April 2012.

3. All nomination materials will be submitted using the website at <https://CEAward.erdcd.usace.army.mil> and the instructions provided on the website.

#### 4. References.

- a. [Executive Order \(EO\) 13514 Federal Leadership in Environmental, Energy, and Economic Performance.](#)
- b. [AR 672-20 Incentive Awards.](#)
- c. [ER 672-1-18 Decorations, Awards and Honors-Incentive Awards.](#)
- d. [USACE Sustainability Plan.](#)
- e. [GreenGov Presidential Awards](#)
- f. [Secretary of the Army Environmental Awards](#)

5. **Award Categories and Criteria.** DEAP categories are combined with the Building the Future category in the new program and the other sustainability categories are retained unchanged from the 2011 USACE Sustainability Awards Program. Multiple award levels are available in the Design category as explained in the instructions.

a. **Design and Building the Future Awards.** These awards recognize USACE facilities that are "the whole package". Nominations will be judged on their demonstration of excellence in design and construction and, cradle-to-grave supply chain management, community engagement, employee involvement, and innovation.

b. Sustainability Awards. The five categories are described below. Nominations will be judged on their demonstration of excellence in community engagement, employee involvement, innovation, transferability, and effectiveness in reaching the USACE goals in reference 4.d. above. The **Sustainability Hero** category will also be judged on mentoring.

**1) Sustainability Hero Award** – This award recognizes an individual who is a sustainability champion and agent of change within USACE. The selected individual will demonstrate a history of outstanding performance in leading implementation of sustainable practices while reflecting a comprehensive approach to energy and environmental management through innovative strategies, practices, and outreach. The performance period is expanded for this category in order to demonstrate the history of outstanding performance.

**2) Green Innovation Award** – This award recognizes an innovation or idea with clear potential to transform the Federal community's overall energy and environmental performance, in keeping with the goals defined by EO 13514. This award will be presented to an individual or team for the development and execution of a novel new product, project, program, design, or revolutionary idea that facilitates sustainability in the Federal Government in an area relevant to the USACE mission. Award winners will ideally represent efforts in the implementation stage; however, innovation that demonstrates near-term feasibility may also be recognized.

**3) Lean, Clean, and Green Award** – This award recognizes outstanding organizational achievement in building or fleet energy efficiency or renewable energy development and deployment. The winning project or program will demonstrate a combination of measurable results in energy efficiency (reduced energy consumption), increased use of renewable energy, and reduced greenhouse gas pollution; or decreased petroleum fuel consumption and greenhouse gas pollution reduction.

**4) Good Neighbor Award** – This award recognizes a USACE team, project, or facility for its exemplary application of the [Partnership for Sustainable Communities, Livability Principles](#) and/or engagement with local or regional communities to promote one or more of the goals of EO 13514. This award category will focus on USACE representatives who are actively involved in community planning and sustainability initiatives, have established and are pursuing collaborative sustainability goals, and demonstrate success in aligning policies and practices with community partners to achieve those goals. Nominations for this category must include at least one letter of support from a non-Federal local or regional community partner.

**5) Green Dream Team Award** – This award recognizes exceptional leadership by an interagency green team to effectively place a Federal sustainability idea into action. The selected team will have clearly demonstrated that its collaboration efforts were integral to the successful implementation and institutionalization of the idea within its office, agency, or agencies and will highlight collaboration through Regional Councils, Federal Executive Boards, workgroups or other interagency organizations.

## **6. Submission Procedures.**

a. The submission website (para. 3 above) requires the district commander or equivalent to approve each nomination using an automatic e-mail function. The website will use the same function to allow for acknowledgement of the nomination by the MSC (or equivalent) Sustainability POC, and customer(s)/partner(s) as described in the instructions. This eliminates the need for memos documenting coordination/approval, but still requires good coordination and communication to make sure the submission website receives responses from the appropriate

parties. Memos for the Good Neighbor category ARE required and may be uploaded directly to the website as a pdf.file.

b. Districts will coordinate internally to assure there are no outstanding issues with either the participants or the contents of the the nomination package (e.g. EEO or customer complaints, performance problems, project authorization problems, data used conforms with CRAFT tool information where applicable) and will only nominate completed or fully funded projects/work, aligned with the Administration's program, if Civil Works funded.

## 7. **Supporting Materials.**

a. Please submit all media as a tiff, jpeg or pdf file. Images should have a minimum resolution of 300 dpi, to ensure quality when printed. Minimum dimensions at 300 dpi are 5" x 7", however 8" x 10" is ideal.

b. Each photograph must be accompanied by a caption (no more than 3 sentences and NOT imbedded in the photograph). Captions may be submitted in a separate file with a reference to the photo file name. The caption must include the VIRIN number (see your PAO) and photographer name.

## 8. **Contacts.**

a. HQ Points of contact:

**Scott Wick**, AIA, LEED AP, PMP

Engineering and Construction Community of Practice

Telephone: 202-761-7419

[Scott.c.wick@usace.army.mil](mailto:Scott.c.wick@usace.army.mil)

**Antonia Giardina**

Environmental Community of Practice

Telephone: 202-761-5233

[Antonia.Giardina@usace.army.mil](mailto:Antonia.Giardina@usace.army.mil)

b. MSC Sustainability Points of Contact:

ORG.	POC	ORG.	POC	ORG.	POC
249EN BN	Cox, David B, CPT	MVD	Guynes, Beth S.	SPD	Ternak, Mike
ERDC-CV-IL	Goran, William D	MVD	Juergens, Erin	SWD	Morris, John R
ERDC-ITL-MS	Cook, Kenneth W	MVD	Baker, Jamie	SWD	Bogue, Larry E
HNC	Learned, Tammie L	NAD	Donohue, Patricia	SWD	Pena, Gloria
HNC	Allen, Mark A HNC	NAD	Vissichelli, Michael G	TAD	Kikkeri, Suresh R
IWR	Arnold, Jeffrey R	NWD	Fiess, Jeanette M	TAD	Bierlich, Richard F
LOG	Grant, Eileen N	POD	Maekawa, Reid H	TAD	Seam, Ravi M
LOG	Kelley, Daniel P	POD	Schiavoni, Richard F		
LOG	Boatwright, Deborah L	POD	Hihara-Endo, Linda M		
LRD	Johantges, Donald	POD	Arakawa, Lori A		
LRD	Loesch, Michael A	POD	Lichte, Thom E		
LRD	Defosse, Jeff	SAD	Strotman, Scott		
LRD	Butcher, Dan LRDOR	SAD	Bentley, Stephen D		
LRD	Perry, Michael G.	SAD	Butts, Carol L		

## 9. Tips for Writing/Submitting Award Nomination Packages.

- a. Carefully read and comply with all requirements.
- b. Be concise. You are limited by the number of words, not the number of pages.
- c. Address as many of the points in the award category description as possible and closely follow the requirements of the Narrative, i.e., stress strategies and technologies uses, outcomes, and replication or transferability.
- d. Use data to the greatest extent possible and where applicable (Civil Works projects) it should be consistent with data in the CRAFT tool. For small projects to be as competitive as possible with larger projects, suggest that reductions or savings be described as percentages.
- e. Address exceptional innovation and far-reaching effects, not just a high level of on-the-job performance. Highlight unique strategies and technologies.
- f. Highlight involvement of other services, agencies, or groups.
- g. Plan early to obtain the stakeholder support letters in the Good Neighbor category and don't wait until the last minute to submit your nomination package.
- h. Touch base early with your MSC Sustainability POC for internal deadlines.