



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

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CECW-CO-N


MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS AND
DISTRICT COMANDERS; CHIEFS, OPERATIONS DIVISION

SUBJECT: National Recreation Reservation Service (NRRS) POC/Ranger Guidance Manual

1. The NRRS is a partnership between Federal land management agencies that provides an easy and innovative way for the public to reserve recreation facilities and activities on Federal lands. Approximately 75% of U.S. Army Corps of Engineers (Corps) recreation use fees are collected and processed through the NRRS.
2. Corps Operations Project Managers assign the NRRS program to a Point of Contact (NRRS POC/Ranger) at their lake or project. The NRRS POC/Rangers are responsible for the program and are authorized to make inventory changes and updates regularly. They must be familiar with and knowledgeable of all NRRS services, policies and procedures, the NRRS Operating Procedures Manual, the NRRS contract, and all Corps and local NRRS policies and procedures.
3. Attached is an NRRS POC/Ranger Guidance Manual developed by a Fort Worth District PDT. This manual was developed to provide the NRRS POC/Ranger a guidance and reference source of information, policy and procedure, needed to manage the NRRS program. The resources provided in this manual may be accessed for specific details, actions required, and instructions on accessing and using the many NRRS applications.
4. I recommend that this manual be implemented in your District, as is, or modified as needed, to provide NRRS POC/Rangers with guidance and reference sources needed to manage the NRRS program at their lake or project. The manual is posted on the Natural Resources Management Gateway at <http://corpslakes.usace.army.mil/employees/nrrs/nrrs.cfm> and <http://corpslakes.usace.army.mil/employees/catt/catt.cfm>.
5. The points of contact for the NRRS program are Pep Persio, CECW-CO at (202)761-0036 and Greg Webb, CESWF-OD-TN at (817) 886-1576.

FOR THE COMMANDER:

Encl


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