

Greg Mollenkopf, Baltimore District, had the following question on Pepper Spray Training. To maintain consistency, I'm forwarding my answer to all MSC/District offices FYI.

Another point of clarification: the 8-hour Instructor course can be funded/conducted at either the MSC or District level.

Steve Austin

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Greg - The short answer to your question is yes. Our primary objective is to quickly establish a cadre of Corps Pepper Spray Instructors (a "few" per district) that can teach the basic 6-hour course at various project locations in a (hopefully) efficient and economical manner. This is how we implemented the Ft. Worth District test program last year.

Technically, the contractor can provide both the Instructor and Basic courses - but to meet the on-coming demand, we need to devote the contractor's time into teaching the Instructor course. However, having said that, I will contact Huntsville to see if we can include a price for doing the basic course as well (to give us maximum flexibility). We are trying to work with everybody as much as possible to get the program implemented.

Thanks for your support!

Steve Austin

-----Original Message-----

From: Mollenkopf, Greg NAB02
Sent: Friday, April 19, 2002 1:48 PM
To: Austin, Stephen B HQ02
Subject: FW: USACE Pepper Spray Authorization

Steve: Does para 3 of your message mean that the training must be done by instructors that the COE trains in the 8 hour course? That it is not to be done thru contractors.

Greg Mollenkopf
Outdoor Recreation Planner
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TO: TO ALL NRM MSC/DISTRICT OFFICES
FROM: STEVE AUSTIN

1. I have been in contact with many of you about the implementation/training process for the Pepper Spray program and I appreciate everyone's willingness to work together to get this program implemented. Below is a summary of some of the questions that I have received during the past several weeks.

Q. When will the Train-The-Trainer Course be available?

A. I anticipate that the contract will be signed as early as next week - which will allow you to sponsor your MSC/District courses in May - prior to Labor Day.

Q. Where will the training take place?

A. At locations to be determined by each MSC/District (not in Huntsville).

Q. What are the estimated costs for the Train-The-Trainer Course?

A. I estimate the cost will be \$300.00 per student (plus contractor's travel cost) which will cover course materials, pepper spray canisters, holsters, decontamination kit, and a small overhead charge by Huntsville).

Q. What is the size limit for the Train-the-Trainer Course?

A. 15 maximum (not 25 as previously communicated)

Q. Who conducts the Corps Policy portion of the course?

A. A Corps employee (not the contractor) will conduct the first hour of instruction to include Corps Visitor Assistance/PS policy and a detailed review of the Pepper Spray EC. A representative from headquarters may be available to conduct this portion of the course at no cost to the MSC. A PowerPoint presentation is being prepared to assist in teaching the policy portion in both the Train-the-Trainer and Basics courses.

Q. What is the estimated cost of the 6-hour Basic Course?

A. Approximately \$30.00 per student (covers course materials, pepper spray, holsters, decontamination kit). The Basic Course can be conducted by Corps instructors at project locations - thus reducing travel and per diem costs.

Q. Can local law enforcement agencies provide this training?

A. No. It's critical that this training be offered in consistent manner to help assure overall program success.

Q. Shouldn't we complete a District Position Hazard Analysis and Project Activity Hazard Analysis before determine numbers to be trained?

A. Yes. The hazard analysis must be completed for every potentially-eligible employee.

Q. What do you need from us?

A. Your MSC Commander's decision (District Commanders if delegated).
Your plan of action (i.e. Approval/Disapproval of Pepper Spray; this FY (or next FY), number/locations/dates of Train-the-Trainer Courses).

2. I will provide additional Q&A's when I return from my Water Safety Congress trip next week. Thanks again!

Steve

TO: ALL MSC OPERATIONS & MSC/DISTRICT NATURAL RESOURCES MANAGEMENT OFFICES

FROM: CECW-ON (STEPHEN AUSTIN)

(Bonnie Bryson/Kathy Perales - Please post this message on the NRM Gateway)

1. Below are several additional questions that we have received regarding the Corps Pepper Spray Training Program.

Q. How do I obtain the Pepper Spray Training course for my MSC/District?

A. The Corps Huntsville Training Center has secured a training contractor (Personal Protection Consultants, Inc.) to provide for the authorized training. Reference Huntsville Course Number 421 - Train-the-Trainer Pepper Spray Training course. Here are the procedures that all interested MSC/Districts should follow:

1. Provide CECW-ON with written documentation that your MSC Commander (or District Commander, if delegated) has approved Pepper Spray for his area of jurisdiction.

2. Prepare both Position and Activity Hazard Analysis (as per EC 1130-2-214) to determine all eligible employees.

3. Call or e-mail CECW-ON (Stephen Austin) requesting a training class with the following information:

- Course date (with several alternative dates)
 - Location (Basic Requirement: A 15-person indoor classroom & an outside area suitable for hands-on/spraying activities)
 - Number of students (maximum 15 per class)
 - Name of the Corps on-site training coordinator
 - Name of Corps employee providing the Corps policy portion of the training course
- Note: A PowerPoint program is being developed to cover the 1-hour HQUSACE policy session; CECW-ON may be available to conduct this session on a case-by-case basis).

4. Send one MIPR (to cover the cost of all students) to the Huntsville Training Center (Darlene Fowler, CEHNC-RM-B) at an estimated cost of \$360/student. Please note that the actual cost per student will vary depending on the number of students per class and the distance that the contractor must travel. CECW-ON will help coordinate your training request with Huntsville and the contractor.

5. (Following confirmation) call the contractor to discuss all specific logistical arrangements.

6. Prepare indoor and outdoor classrooms per contractor requirements to include water-born decontamination stations (Basic requirements: LCD PowerPoint projector with compatible computer, TV, VCR, large 30+ gallon clean plastic trash cans, water hose, baby shampoo, paper towels). Photographs of the decontamination station that was used for the Fort Worth District test will be posted in the Visitor Assistance "Good Enough To Share" page of the NRM Gateway.

7. Assure that all students have thoroughly read EC 1130-2-214 in advance of the course. Each student should bring a copy of the EC to the classroom.

8. Secure hotel accommodations and transportation for students (if applicable).