

**U.S. Army Corps of Engineers  
Natural Resources Management Career Development Steering Committee  
Teleconference Meeting Minutes  
2 November 2011**

Meeting began at 1000 hrs EDT.

Attendees: Marilyn Jones, Chair  
Ben Bremer  
Phil Deffenbaugh  
Vin Gualteiri  
Scott Hannah  
Mike Key  
Janet Lewis

The following members were unable to join in due to other commitments, Steve Austin, James Murphy, Renee Stacey and Adam Tarplee.

Copies of the September 2011 Face-to-Face Meeting Minutes, Task Matrix and other items for review were distributed in the weeks and days prior to this call.

Vin made a motion to accept the Meeting Minutes from 20-22 September 2011 Face-to-Face Meeting as presented. Second of the motion came from Janet and the motion was called and carried unanimously.

The Committee began reviewing the Task Matrix and providing updates as follows:

- Page 2, Line 1, Ben briefed Committee on the success of the STEM Initiative that the Little Rock District LDP Class formulated a Decision Paper and Power Point for their Commander. Ben will provide Marilyn a copy for her to present to the Goal 4 PDT for review and potential action.
- Line 6, Vin briefed Committee on the Wounded Warrior request for information. He is getting some response and will package and hopefully provide at next conference call. Ben noted that the information he was relaying about the “Rehired Annuitant Program” during the annual meeting in September 2011 was to inform individuals about the requirement of an approved succession plan was part of the package justifying the need for an annuitant. Marilyn asked Ben to provide her with the policy and info he had at the annual meeting and she would provide to the Goal 4 PDT for possible inclusion in the Manager’s Guide and she would also review for applicability of posting to the right web pages on the Gateway.
- Page 3, Line 6, Marilyn will send Ben and Renee the training tables from the Career Guide for updating of the Maintenance and Admin sections.
- Page 4, Line 2, Vin sent Marilyn the changes that needed immediate attention and ones that will require additional work to update back in

September. Marilyn forwarded list to Ginny this date to update those items of immediate concern. Marilyn will work with the others to clarify or update.

- Page 4, Line 5, Janet provide a brief update of the work she is doing and several of the Committee members still owe her information for their Divisions they represent.
- Page 5, Lines 1 and 2, Scott briefed the Committee on the LRD Park Ranger Conference and he had some information on the Wounded Warrior program in LRD that he will furnish to Vin. He has left message for Heather Burke to call him about being included in discussions on the Maintenance and Admin Awards he would like to set up with the Goal 4 PDT. He also noted for Vin and Marilyn the links on the web pages to the [usajobs.gov](http://usajobs.gov).

Marilyn will work up an email to come from Steve or her, about the status on converting Rangers to the 0401 series and if everyone has converted that can convert and identify any roadblocks to the process. She hopes to have this out in the next few weeks.

Next conference call for the Committee will be in the January to March 2012 timeframe.

Meeting adjourned at 1100 hrs EDT.

Marilyn K. Jones, PM, CPRP

Chair, Natural Resources Management Career Development Steering Committee