

Task	Problem Identification & Sub-Tasks	Responsibility	Methodology	Priority	Status	Comments
Training System	1. Update "Safe Self"	Bill Jackson	1.1 Work with HQ and Huntsville to budget for and coordinate the delivery of more scenarios and additional product.	1	Done	
		Steve Austin	1.2 Other interested groups appear to be regulatory, EM and RE. As we are developing, we need to work with these groups to determine "real" interest and determine if they would like to participate an			
	2. NRM Online Learning Source web based training.	Lacy Evans	2.1 Periodically revisit the curriculum PMP & outline to maintain a current product.	1	In progress	
			2.2 SME Review.	1	In progress	
			2.3 Continue developing the base level course work for the "stop gap" training for new team members by the first few years until formalized training is obtained.	1	In progress	
Revise Career Development Guide	1. Revise Career Development Guide	Jones	1.1 Revise the career development guide to reflect the changes and recommendations from HQ.	1	Done	Forward to Steve in SOP format.
			1.2 Determine what courses listed have changed or what courses should be added, including the online	1	Done	
	2. Re-Format Guide into SOP.	Jones	2.1 Re-format the Guide into an SOP to move through Headquarters easier.	1	In progress	
Information Delivery System	1. NRM Gateway Website	ALL MEMBERS	1.1 Continually review the site for improvements, additions deletions (informal) and report findings to committee chair.	1	In progress	

			1.2 Gateway tasks: Recruitment Tool, (Min DNR Page); Resumix Problems; Keyword Lists for Common Positions; Article for Engineer Update.	2	In progress	
			1.3 Continue to work with ERDC in updating and improving site.	2	In progress	
Awareness	1. Many of the issues raised by the NRM family are beyond the control or influence of the committee. As such, the committee hopes that through education and increasing the awareness levels on such issues that team members are better able to make decisions impacting their careers.	Each Division Representative	1.1 Continued outreach by committee members. As awareness issues are identified, the committee will attempt to provide pertinent information through articles, web links or referrals for team members to make appropriate career and job decisions. Current team member concerns and	1	Ongoing	
Customer Surveys and Feedback	1. Develop a mechanism to survey together or independently team member demographics and perceived training needs on a 3 year cycle.	Glen Locke	1.1 Develop a survey of questions geared toward member demographics, including grade level, PD number, years of service, career level goal(s).	2		Add questions about how Safe Self has helped or how the CD is working.
			1.2 Develop a survey geared toward team members perceptions of training needs, how training is developed and funded, to determine those areas of fact and fiction.	2		
	2. Survey other NRM agencies to determine related training that may be exported.	Glen & Pat	2.1 Work with BLM, FS, F&WS, NPS, BOR and others to determine possibility.	1		
Replace & Appoint Committee Members	1. Add a administrative representative to the committee.	Marilyn Jones	Send out letters or e-mail to all divisions asking for a administrative representative to be nominated to this committee	1	In progress	
Recruitment CD	1. Develop an upbeat and eye catching recruitment tool in the form of a CD and along the lines of what the USFS had and the US Air Force.	Kathy Gately	1.1 Develop PDT and PMP to develop an outline for design and concept of the CD.	1	In progress	

		Heather Burke & Keith Hyde Assist.	1.2 Develop a contracting SOW and vehicle to create the scripts and CD design.	1	In progress	
401 Series	1. Conversions of the NRM Rangers and Managers to the 401 series has not been seriously viewed or evaluated by many Districts and Divisions as the right thing to do.	Heather Burke & Keith Hyde.	1.1 Develop a letter from Mr. Barnes' signature to encourage the migration to this series.	1	In progress	
			1.2 Develop a marketing plan to bring management at all levels on board to convert personnel to 401.	2	In progress	
			1.3 Determine if Prospect courses and years of service in the field of natural resources will qualify team members for the 24 hours of science.	1	In progress	
NSPS	1. Currently the NRM community does not have a good grasp of what NSPS means to the NRM team members.	TBD	1.1 Appoint a liaison to learn and understand this new system and keep the community up to date.	1	Not yet started.	Wait to see if the transition count down starts again.
			1.2 Keep NRM Community up to date on NSPS through email, gateway and other means developed by	2	Not yet started.	
OPM Career Training Program	1. The Committee has not integrated it's efforts into the OPM Career Training Program and to provide a seamless training program from Ranger to Manager.	MKJ	1.1 Appoint a liaison to represent the NRMCDSC to the OPM COP and to work with the COP in creating a seamless training program.	1	In progress	
			1.2 Integrate the Committee's work into OPM Career Training Program.	1	In progress	
	2. NRM Community has not fully embraced or understood the work of the OPM COP and their initiatives.	MKJ	1.1 Liaison will keep the Committee and the NRM Community informed of the OPM COP activities through all available	1	In progress	
		Committee Members	1.2 Committee members will keep their respective Divisions and Districts informed of the OPM COP activities and initiatives through all available	1	Not yet started.	