

Volunteer Park Host Job Hazard Analysis

Area _____

Volunteer _____

This Job Hazard Analysis will serve as a reminder that **at no time in the performance of your duties are you to put yourself at risk.** There should be no hesitation when a choice is presented that could lead to your being in danger, you should always take the safe way. If you feel that a confrontation could lead to a dangerous situation, then get away from the situation. If you have a strange intuition that danger could be imminent, then trust your instinct and avoid that situation or location.

Pages two and three describe job hazards that you may encounter during your time on duty. If you injure yourself while on duty please note the time, place, and cause of injury and notify a ranger so that an incident report may be completed. For injuries that require immediate medical attention please contact a ranger as soon as possible so that he/she may meet you at the hospital or doctor's office where you are being attended.

*Vehicles shall be operated in accordance with applicable Federal, state and local laws. Volunteers are required to wear approved safety helmets while operating bikes, motor powered bikes, or motorbikes, within Corps of Engineers operated areas.

I have reviewed the Job Hazard Analysis and accept its terms and conditions.

Volunteer Signature _____

Date _____

Volunteer Signature _____

Date _____

Activity	Hazard	Control
Walking	Ankle Injuries Slips / Trips / Falls	Wear boots or shoes with ankle height of at least 4 inches. Use good housekeeping practices. Be observant of walking surfaces.
Bike / Motorized Scooters	Slips / Falls Head / Body / Limb Injuries Vehicle Traffic	Be observant of riding surfaces. *Wear appropriate helmet. Wear protective gear. Remain alert. Pull off road when assisting public. Drive defensively.
Making rounds in designated working area - Insects.	Stinging / Biting Insects	Knowledge and avoidance of such insects. Knowledge of allergies to bites and stings. Do not wear perfume or cologne. Be observant of where you walk. Observe doors and enclosed panels before opening. Observe overhangs and limbs before entering beneath them. Wear gloves when obtaining wood for campfires.
Making rounds in designated working area - Electricity.	Electrical Shock	Do not attempt to access electrical panels. Use caution if assisting public with campsite electrical hookups. Do not attempt to reconfigure wiring systems in panel boxes. Report electrical hazards / problems immediately.
Making rounds in designated working area – Over Exertion.	Prolonged Standing / Walking	Be in good physical condition. Take breaks as required.
Making rounds in designated working area - Animals. Keep this page for your reference.	Animal Bites	Do not approach wildlife. Use caution and composure when approaching campsites with animals.

Activity	Hazard	Control
Making rounds in designated working area - Snakes.	Snake Bites	Do not harass / kill snakes. Do not attempt to remove snakes from areas. Contact wildlife officer or ranger staff for assistance. Use stick or rake when turning over leaves/wood.
Making rounds in designated working area - Exposure.	Exposure to the elements	Wear Proper clothing. Be aware of exposure duration and limit duration if necessary. Be knowledgeable of the symptoms of heat/cold exposure related illnesses.
First aid and rescue Note – In non-life threatening situations contact family / party member before sending for emergency response personnel.	Exposure to diseases Note – If trained in first aid or CPR and you wish to treat victims take all necessary safety precautions to protect yourself.	Do not treat victims. Contact rangers / emergency personnel. Contact park staff and notify of incoming traffic.
Campfires / Brush fires / Forest fire	Burns / smoke inhalation	Douse unattended campfires with water from bucket or garden hose. Notify rangers / emergency personnel of brush / forest fires. Contact park staff and notify of incoming traffic.
Visitor assistance	Physical assault from irritated, distraught, or intoxicated individuals.	Avoid individuals who pose a threat to well being. Leave situation where your safety is being threatened. Notify rangers / emergency personnel. Notify park staff of incoming traffic.
Visitor assistance – Lifting	Back Strain	Use proper lifting techniques. Get assistance when necessary. When lifting, keep the load close to the body and lift with the legs.
Host Campsite Maintenance – Limbs.	Hazardous limbs	Routinely check trees near host site for hazardous limbs. Report problems immediately. If an immediate hazard exist which endangers your camper or your safety move immediately.
Host Campsite Maintenance – Mowing Keep this page for your reference.	Cuts, flying debris, hearing loss, camper damage, fire	Wear appropriate safety gear, Mow so that debris is thrown away from camper. Use extreme care when checking or filling the mower with fuel.